

**REPORT OF THE
FINANCE COMMITTEE OF THE
BOARD OF DIRECTORS OF THE
COOK COUNTY HEALTH AND HOSPITALS SYSTEM**

MARCH 20, 2009

ATTENDANCE

Present: Chairman David Carvalho and Directors Quin R. Golden; Heather O'Donnell, JD, LLM and Jorge Ramirez (4)

Absent: Director Luis Muñoz, MD, MPH (1)

Also Present: Johnny Brown – Chief Operating Officer, John H. Stroger, Jr. Hospital of Cook County; Matthew B. DeLeon –Secretary to the Board of Commissioners of Cook County; Leslie Duffy – Director of Procurement, Cook County Health and Hospitals System; Sylvia Edwards – Chief Operating Officer, Oak Forest Hospital of Cook County; Randall Mark – Director of Policy Analysis, Cook County Health and Hospitals System; Stephen Martin, PhD, MPH – Chief Operating Officer, Cook County Department of Public Health; Jeff McCutchan – Supervisor, Transactions and Health Law Division, Office of the State's Attorney; Raymond Muldoon - Director, Cook County Real Estate Management Division; Betty Hancock Perry - Director of the Cook County Office of Contract Compliance; Matt Powers – Health Management Associates; Elizabeth Reidy – Deputy Chief, Civil Actions Bureau, Office of the State's Attorney; Gretchen Ryan – Project Manager, MedAssets; David R. Small – Interim Chief Executive Officer, Cook County Health and Hospitals System; Carmen Triche-Colvin – Cook County Purchasing Agent; Kim Velasquez - Director of Budget, Cook County Health and Hospitals System; Robert Wright – Executive Project Director, MedAssets

Ladies and Gentlemen:

Your Finance Committee of the Board of Directors of the Cook County Health and Hospitals System met pursuant to notice on Friday, March 20, 2009 at the hour of 7:30 A.M. at Stroger Hospital, 1901 W. Harrison Street, in the fifth floor conference room, in Chicago, Illinois.

Your Finance Committee has considered the following items and upon adoption of this report, the recommendations follow.

Roll Call

Matthew B. DeLeon, Secretary to the Board of Commissioners of Cook County, called the roll of members and it was determined that a quorum was present.

Public Comments

Chairman Carvalho asked the Secretary to call upon the registered speakers.

The Secretary responded that there were none.

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Update from MedAssets on Revenue Cycle Project

The following representatives from MedAssets presented an update on the revenue cycle project (Attachment #1): Robert Wright, Executive Project Director; and Gretchen Ryan, Project Manager.

The Committee reviewed and discussed the information.

Chairman Carvalho, seconded by Director O'Donnell, moved to recess the regular session and convene into closed session, pursuant to an exception to the Open Meetings Act, 5 ILCS 120/2(c)(1), which permits closed meetings for consideration of "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." THE MOTION CARRIED UNANIMOUSLY.

Chairman Carvalho, seconded by Director O'Donnell, moved to adjourn the closed session and convene into regular session. THE MOTION CARRIED UNANIMOUSLY.

David R. Small, Interim Chief Executive Officer of the Cook County Health and Hospitals System, stated that there would be a closed session discussion on the subject at the next Finance Committee meeting¹.

Contract and Procurement Approvals*

*Additional information pertaining to these items is included, as amended, in Attachment #2.

Index of Requests:

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REQUEST TO ACCEPT GRANT AWARD
APPROVED AS AMENDED

1.) Funding period: Grant award: \$35,000.00
 08/10/08 through 08/09/09

Requesting authorization to accept a grant award from the Illinois Department of Public Health (IDPH) for a program which the Cook County Department of Public Health will evaluate the Poison Control Center data for its usefulness within public health practice and incorporation into ESSENCE, the Public Health Agency/Syndromic Surveillance System.

Chairman Carvalho abstained and voted PRESENT on request number 1.

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REQUEST TO RENEW GRANT
APPROVED

- 2.) **Funding period:** 07/01/08 through 06/30/09 **Grant award:** \$72,500.00

Requesting authorization to renew a grant from the Illinois Department of Public Health (IDPH) for a program which will provide education and referral services to any family whose genetic conditions necessitate coordinated health care services including families of infants identified as suspect for or confirmed with a genetic disorder found through screening, and those families who have experienced a sudden infant death.

The authorization to accept the previous grant was given on October 2, 2007 by the Cook County Board of Commissioners in the amount of \$72,500.00.

Chairman Carvalho abstained and voted PRESENT on request number 2.

REQUEST TO RENEW GRANT
APPROVED AS AMENDED

- 3.) Funding period: 07/01/08 through 06/30/09 Grant award: \$70,290.00

Requesting authorization to renew a grant from the Illinois Department of Public Health (IDPH) for a program which will establish and maintain an active surveillance system for HIV/AIDS case reporting in suburban Cook County hospitals and other reporting sources.

The authorization to accept the previous grant was given on January 9, 2008 by the Cook County Board of Commissioners in the amount of \$70,346.00.

Chairman Carvalho abstained and voted PRESENT on request number 3.

REQUEST TO RENEW GRANT
APPROVED

- 4.) Funding period: 07/01/08 through 06/30/09 Grant award: \$56,000.00

Requesting authorization to renew a grant from the Illinois Department of Public Health (IDPH) for a program which will provide vision and hearing screening for children ages 5-17 who are eligible for the free or reduced price school lunch program.

The authorization to accept the previous grant was given on October 2, 2007 by the Cook County Board of Commissioners in the amount of \$56,000.00.

Chairman Carvalho abstained and voted PRESENT on request number 4.

REQUEST TO RENEW GRANT
APPROVED AS AMENDED

- 5.) **Funding period:** 10/01/08 through 09/30/09 **Grant award:** \$28,800.00

Requesting authorization to renew a grant from the Illinois Department of Public Health (IDPH) for a program which will provide lead-based paint risk assessments and clearance testing in cooperation with the Community and Economic Development Association of Cook County.

The authorization to accept the previous grant was given on November 20, 2007 by the Cook County Board of Commissioners in the amount of \$9,000.00.

Chairman Carvalho abstained and voted PRESENT on request number 5.

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BILLS AND CLAIMS
APPROVED AS AMENDED

6.)	(as amended) MedAssets Net Revenue Systems LLC	\$2,500,000.00
For the provision of professional service fees (Contract No. 08-41-245). Original Contract Period: 03/01/08 through 02/28/11.		
7.)	(as amended) Sav Rx Chicago, Inc.	Invoice #200902 / \$588,977.61 From 02/01/09 through 02/28/09
For the provision of new and refill mail-order pharmacy prescriptions, Stroger/Fantus and Provident refill prescriptions (Contract No. 08-41-145). Original Contract Period: 03/01/08 through 02/28/11.		
8.)	Aramark Healthcare	Invoice #20750309JSH / \$439,435.58 From 03/01/09 through 03/31/09
For the provision of professional services rendered for clinical engineering and biomedical services for John H. Stroger, Jr. Hospital of Cook County (Contract No. 07-41-97). Original Contract Period: 12/01/06 through 11/30/09.		
9.)	New York Boys Management, LLC	Invoice #270 11/01/08 through 11/30/08 Invoice #295 12/01/08 through 12/31/08 Invoice #283 01/01/09 through 01/31/09 \$342,550.00
For the provision of long-term care services for Oak Forest Hospital of Cook County (Contract No. 07-41-405). Original Contract Period: 07/01/07 through 06/30/10.		
10.)	(as amended) System Solutions Inc.	Invoice #: 405387, 405384, \$276,852.00 405386, 405385
For the provision of computer hardware (Contract No. 07-43-351). Original Contract Period: 07/16/08 through 12/15/08.		
11.)	Chamberlin Edmonds	Invoice #500815-123108 / \$269,109.78 For the month of December, 2008
For the provision of claims processing services (Contract No. 06-41-588). Original Contract Period: 07/01/06 through 06/30/09.		
12.)	(as amended) MedAssets Net Revenue Systems LLC	Invoice #076045, dated 12/31/08 \$182,668.00
For the provision of professional service fees (Contract No. 08-41-245). Original Contract Period: 03/01/08 through 02/28/11.		
13.)	(as amended) Isaac Ray Center	Invoice #2010-61 / \$116,111.75 From 02/15/09 through 02/29/09
For the provision of psychologist and psychiatrist services for Cermak Health Services (Contract No. 06-45-574). Original Contract Period: 09/01/06 through 08/31/10.		

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REQUEST TO AMEND AND INCREASE CONTRACT
APPROVED

14.) Ortho Diagnostic Systems, Inc. Increase by \$552,509.53*

For the purchase of reagents, calibrators, and supplies for the Department of Pathology at John H. Stroger, Jr. Hospital of Cook County (Contract No. 07-45-230). Original Contract Period: 01/28/08 through 01/27/11.

REQUEST TO DECREASE CONTRACT
APPROVED

Marstech Solutions Inc. Decrease by \$552,509.53*

For the purchase of reagents, calibrators, and supplies for the Department of Pathology at John H. Stroger, Jr. Hospital of Cook County (Contract No. 05-73-232).

*Net fiscal impact for request number 14: \$0.00

REQUEST TO EXTEND CONTRACT
APPROVED

15.) Northwestern Pharmaceutical & Supply Corporation Extend from 03/01/09 through 05/31/09 No fiscal impact

For the purchase of glycohemoglobin reagent kits and supplies with vendor-provided automated hemoglobin A1C analyzers for the Department of Pathology, Division of Chemistry, at John H. Stroger, Jr. Hospital of Cook County (Contract No. 05-72-230).

Original Contract Period: 10/01/05 through 09/30/08. A contract extension was approved through 02/28/09.

REQUEST TO INCREASE AND EXTEND CONTRACT
APPROVED

16.) Chicago Radiation Oncology, SC Extend from 12/15/08 through 06/16/09 Increase by \$1,320,000.00

For the provision of on-site radiation therapy services for John H. Stroger, Jr. Hospital of Cook County (Contract No. 05-41-192).

REQUEST TO INCREASE AND EXTEND CONTRACT
APPROVED

17.) Extend from 04/03/09 through 06/02/09 Total Increase:
\$40,000.00

For the purchase of poultry products for John H. Stroger, Jr. Hospital of Cook County and Oak Forest Hospital of Cook County (Contract No. 08-83-30 Rebid).

Robins Food Distribution, Inc. (Section I – John H. Stroger, Jr. Hospital)	\$40,000.00
Robins Food Distribution, Inc. (Section II – Oak Forest Hospital)	0.00
	<hr/>
	\$40,000.00

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REQUEST TO INCREASE AND EXTEND CONTRACT
APPROVED

18.)	Extend from 04/03/09 through 06/02/09	Total Increase: \$30,000.00
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For the purchase of seafood products for John H. Stroger, Jr. Hospital of Cook County and Oak Forest Hospital of Cook County (Contract No. 08-45-28 Rebid).

Robins Food Distribution, Inc. (Section I – John H. Stroger, Jr. Hospital)	\$30,000.00
Robins Food Distribution, Inc. (Section II – Oak Forest Hospital)	<u>0.00</u>
	\$30,000.00

REQUEST TO INCREASE AND EXTEND CONTRACT
APPROVED

19.)	Extend from 04/02/09 through 06/01/09	Total Increase: \$7,000.00
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For the purchase of prepared salads for John H. Stroger, Jr. Hospital of Cook County and Oak Forest Hospital of Cook County (Contract No. 08-83-29 Rebid).

Robins Food Distribution, Inc. (Section I – John H. Stroger, Jr. Hospital)	\$7,000.00
Robins Food Distribution, Inc. (Section II – Oak Forest Hospital)	<u>0.00</u>
	\$7,000.00

REQUEST TO INCREASE AND EXTEND CONTRACT
APPROVED

20.) Ace Coffee Bar, Inc.	Extend from 03/22/09 through 04/22/09	Increase by \$6,000.00
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For the provision of pre-made sandwiches for John H. Stroger, Jr. Hospital of Cook County (Contract No. 08-85-25).

REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED AS AMENDED

21.) US Foods	Contract period: beginning upon Board approval, and ending 04/30/11	\$3,130,400.00 per year
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To provide various food products and utensils for John H. Stroger, Jr. Hospital of Cook County and Oak Forest Hospital of Cook County.

REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED

22.) Steris Corporation	Contract period: 03/01/09 through 02/28/11	\$750,000.00
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For the provision of disinfection/sterilization supplies for John H. Stroger, Jr. Hospital of Cook County and specialty clinics.

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REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED

23.)	Olympus of America	One-time Purchase	\$219,794.18
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For the purchase of endoscopy ultrasound imaging upgrade and endoscope-processor system for John H. Stroger, Jr. Hospital of Cook County.

REQUEST TO EXECUTE CONTRACT
APPROVED

24.)	Rush Medical Laboratories	Two (2) Year Contract	\$336,400.00
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For the provision of clinical consulting of renal biopsies (Contract No. 08-41-0273).

REQUEST TO AWARD BID,
AND REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED

25.)	Northwestern Pharmaceutical & Supply Corporation	02/01/09 through 01/31/12	\$6,165,785.00
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For the provision of pulse oximeter sensors for Cermak Health Services, Provident Hospital of Cook County, John H. Stroger, Jr. Hospital of Cook County, and Oak Forest Hospital of Cook County (Contract No. 09-15-143H).

REQUEST TO AWARD BID,
AND REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED

26.)	Anchor Mechanical Inc.	One (1) Year Contract	\$235,500.00
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For the provision of pneumatically controlled HVAC Systems service for Oak Forest Hospital of Cook County (Contract No. 08-53-386).

REQUEST TO AWARD BID,
AND REQUEST TO ENTER INTO AND EXECUTE CONTRACT
APPROVED

27.)	Bioelectronic Engineering & Medical Supplies (B.E.A.M.S.)	One-time Purchase	\$121,462.00
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For the purchase of a ceiling-suspended tomo radiography system for Cermak Health Services of Cook County.

An errata was distributed (Attachment #3) which reflects corrections to three contractual transmittals (request numbers 1, 3, and 5) submitted as backup for Contracts and Procurement Approval Items.

Additional corrections to the contractual transmittals were stated for request numbers 6, 7, 10, 12, and 13.

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Leslie Duffy, Director of Procurement of the Cook County Health and Hospitals System, provided information on the items presented.

The subject of the draft procurement policy was discussed; Mr. Small stated that he hoped to be able to present it to the Board at their meeting on April 9, 2009.

During the discussion of request number 27, Chairman Carvalho requested that additional information be provided prior to the April 9, 2009 Board meeting².

Director O'Donnell, seconded by Director Golden, moved the approval of the Contracts and Procurement Approval Items, as amended. THE MOTION CARRIED.

Chairman Carvalho abstained and voted PRESENT on request numbers 1, 2, 3, 4, and 5.

Having voted on the prevailing side, Chairman Carvalho, seconded by Director Ramirez, moved to reconsider the vote by which request number 35 (request to enter into and execute a contract with US Foods) was approved. THE MOTION CARRIED UNANIMOUSLY.

Chairman Carvalho stated that request number 35 should only be a request to enter into a contract with US Foods.

Chairman Carvalho, seconded by Director Ramirez, moved to approve request number 35, as amended. THE MOTION CARRIED UNANIMOUSLY.

Update on Contracting Issues

Ms. Duffy provided the Committee with an update on contracting issues (Attachment #4).

Request to Amend Previously Approved Contract Amendment

Requesting that the following contract amendment, which was approved by the Cook County Health and Hospitals System Board of Directors on February 26, 2009, be amended as follows:

Approve and Execute Amendment #2 to the MedAssets Revenue Cycle Contract in order to extend the provision of Pitt Calkin, as Interim System Chief Financial Officer, ~~on a month-to-month basis for a six-month period, from March 1, 2009 through August 31, 2009, with thirty (30) days notice of termination. Such service, by mutual agreement, shall continue until the System Chief Executive Officer recruits a permanent replacement or takes other steps to fill this staffing need.~~

Director O'Donnell, seconded by Director Golden, moved the approval of the request to amend the previously approved contract amendment. THE MOTION CARRIED UNANIMOUSLY.

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**Discuss and approve the new Intergovernmental Transfer Agreement
between the State, County, and the Cook County Health and Hospitals System**

The draft Intergovernmental Transfer Agreement was withdrawn from consideration.

Matt Powers, of Health Management Associates, and Randall Mark, Director of Policy Analysis for the Cook County Health and Hospitals System, provided information on the subject (Attachment #5).

Status on 2011 CCDPH Administrative Relocation Plans

Stephen Martin, PhD, MPH, Chief Operating Officer of the Cook County Department of Public Health, presented information on the status of the 2011 Cook County Department of Public Health Administrative Relocation Plans (Attachment #6).

The Committee reviewed and discussed the information.

Chairman Carvalho, seconded by Director O'Donnell, moved the approval of the following recommendation: "Whereas, the financial and operational needs of the Cook County Department of Public Health (CCDPH) are best met by the proposed relocation of CCDPH from Oak Park to Oak Forest Hospital, the Finance Committee of the Board of Directors of the Cook County Health and Hospitals System urges the Cook County Board of Commissioners to approve such relocation expeditiously." THE MOTION CARRIED UNANIMOUSLY.

Real Estate Matter

Transmitting a Communication, dated March 9, 2009 from Raymond Muldoon, Director, Cook County Real Estate Management Division,

Respectfully requesting approval of the attached Second Amendment to Lease between Amalgamated Bank of Chicago Trust 5830 and Ralph Edgar, Beneficiary as (Landlord) and the County of Cook as (Tenant). The Cook County Board of Commissioners approved the Original Lease for space used by the Cook County Department of Public Health (CCDPH) as a public health service center at 52 W. 162nd Street, South Holland on February 3, 2004 and a First Amendment to Lease for additional space used as a public health dental center at 64 W. 162nd Street, South Holland on February 15, 2005.

CCDPH has communicated to this Office that due to the Health & Hospitals System Board's election to no longer participate in the under-funded Illinois Department of Human Services case management grant program, the public health service center at 52 W. 162nd Street, South Holland financially supported by this program will be closed as of March 31, 2009.

Clients who had received these services at this location have already been transitioned to non-governmental providers in the Southland area. Also, CCDPH staff at this location have already been relocated to other CCDPH sites. However, clients that desire to access other CCDPH services can visit locations in the surrounding communities of Harvey, Robbins, Ford Heights, and Markham as well as other Health & Hospitals System locations.

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Real Estate Matter (continued)

The Second Amendment provides for certain changes to the Original Lease for the purpose of returning a portion of the Premises to the Landlord. CCDPH will continue to use the remaining premises as a public health dental center as corporate funds are available. Details are:

Landlord:	Amalgamated Bank of Chicago Trust 5830 and Ralph Edgar, Beneficiary
Tenant:	County of Cook
Using Agency:	Cook County Department of Public Health
Location:	64 W. 162 nd Street, South Holland, Illinois 60473
Term:	4/1/2009 - 1/31/2014
Renewal Option:	Two (2) Five (5) year options
Space Occupied:	3,206 sq.ft.

Base Rent:	Current Term	Option Period (1)	Option Period (2)
Monthly:	\$6,532.22	\$6,999.76	\$7,622.26
Annual:	\$78,386.70	\$83,997.20	\$91,467.18
Cost / Sq. Ft.:	\$24.45	\$26.20	\$28.53

Approval is recommended.

Dr. Martin and Raymond Muldoon, Director of the Cook County Real Estate Management Division, provided additional information on the request. The Committee reviewed and discussed the information.

**Director O'Donnell, seconded by Director Ramirez, moved the approval of the Second Amendment to Lease.
THE MOTION CARRIED UNANIMOUSLY.**

Presentation on Cook County's Contract Compliance Processes

(Deferred on February 20, 2009)

Betty Hancock Perry, Director of the Cook County Office of Contract Compliance, presented information on Cook County's contract compliance process.

The Committee reviewed and discussed the information.

Chairman Carvalho inquired whether a representative from Contract Compliance could be available to address questions raised at Finance Committee meetings in the future. Ms. Hancock Perry responded affirmatively.

Update on 2009 Budget – Adoption and Implementation

Kim Velasquez, Director of Budget for the Cook County Health and Hospitals System, provided an update on the 2009 Budget.

The Committee reviewed and discussed the information.

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Review and discuss the Report of the Finance Committee
for the meetings of February 6, 2009 and February 20, 2009

Adjournment

Director O'Donnell, seconded by Director Ramirez, moved to adjourn. THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED.

Respectfully submitted,
Finance Committee of the
Board of Directors of the
Cook County Health and Hospitals System

David Carvalho
David Carvalho, Chairman

Attest:

Matthew B. DeLeon

Matthew B. DeLeon, Secretary

The following was requested or was indicated as a follow-up item at this meeting:

¹ Follow-up: for 4/3/09 Finance Committee Meeting - closed session discussion on the subject of the revenue cycle project activities. On page 2.

² Follow-up: request that additional information be provided for request number 27 prior to the April 9, 2009 Board meeting. On page 8.

Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

ATTACHMENT #1

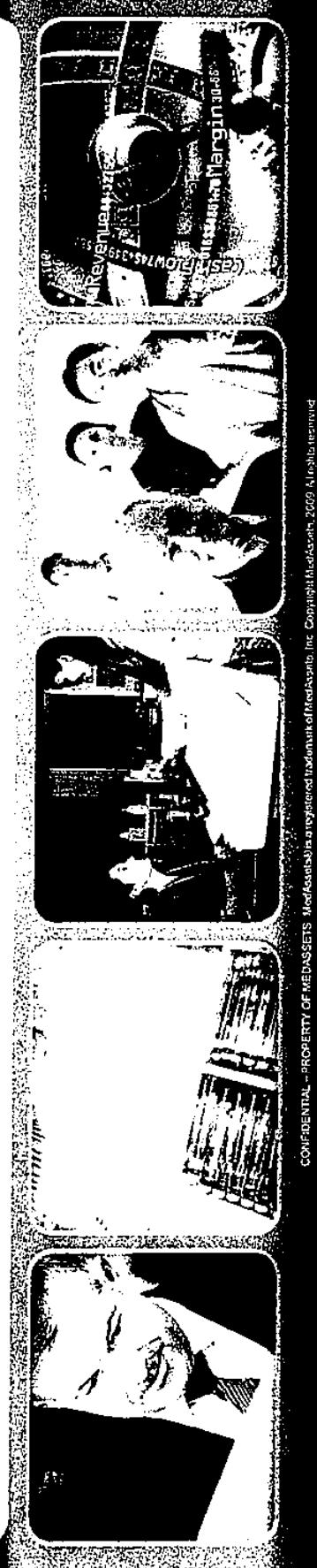


Cook County Health and Hospitals System

Revenue Cycle Re-Engineering

Finance Committee Update

March 20, 2009



Finance Committee Update

March 20, 2009

Agenda

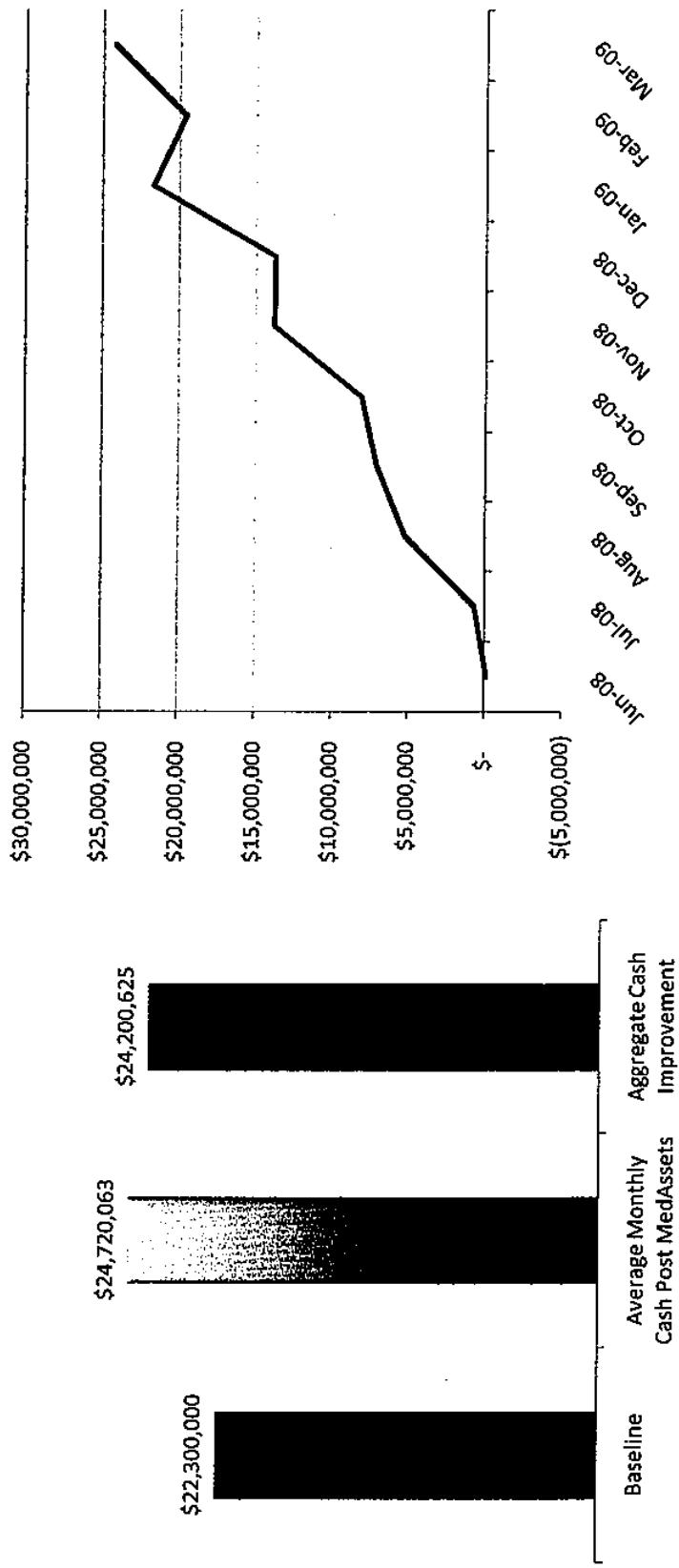
- Results to date
- Operational Updates
- Updated Project Plan

MedAssets Representatives

- **Gretchen Ryan – Project Director**
- **Robert Wright – Executive Project Director**

Results to Date – Cash Improvement

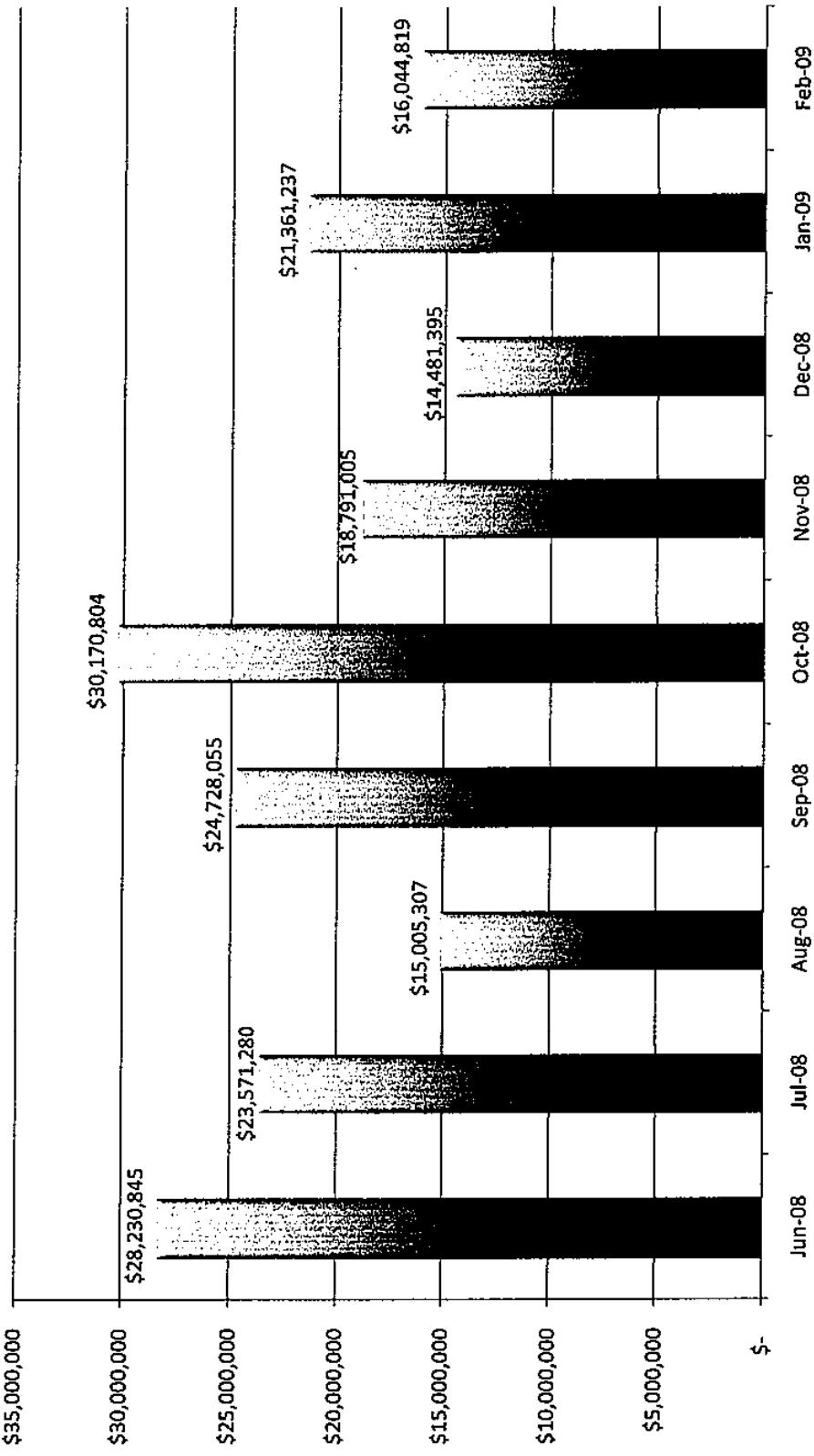
Actual through February plus pro-forma (projected) March *



* Note – Medicaid for the month of March is known to be 5.3 MM over baseline for the period

Results to Date – CCHHS Inpatient DNF

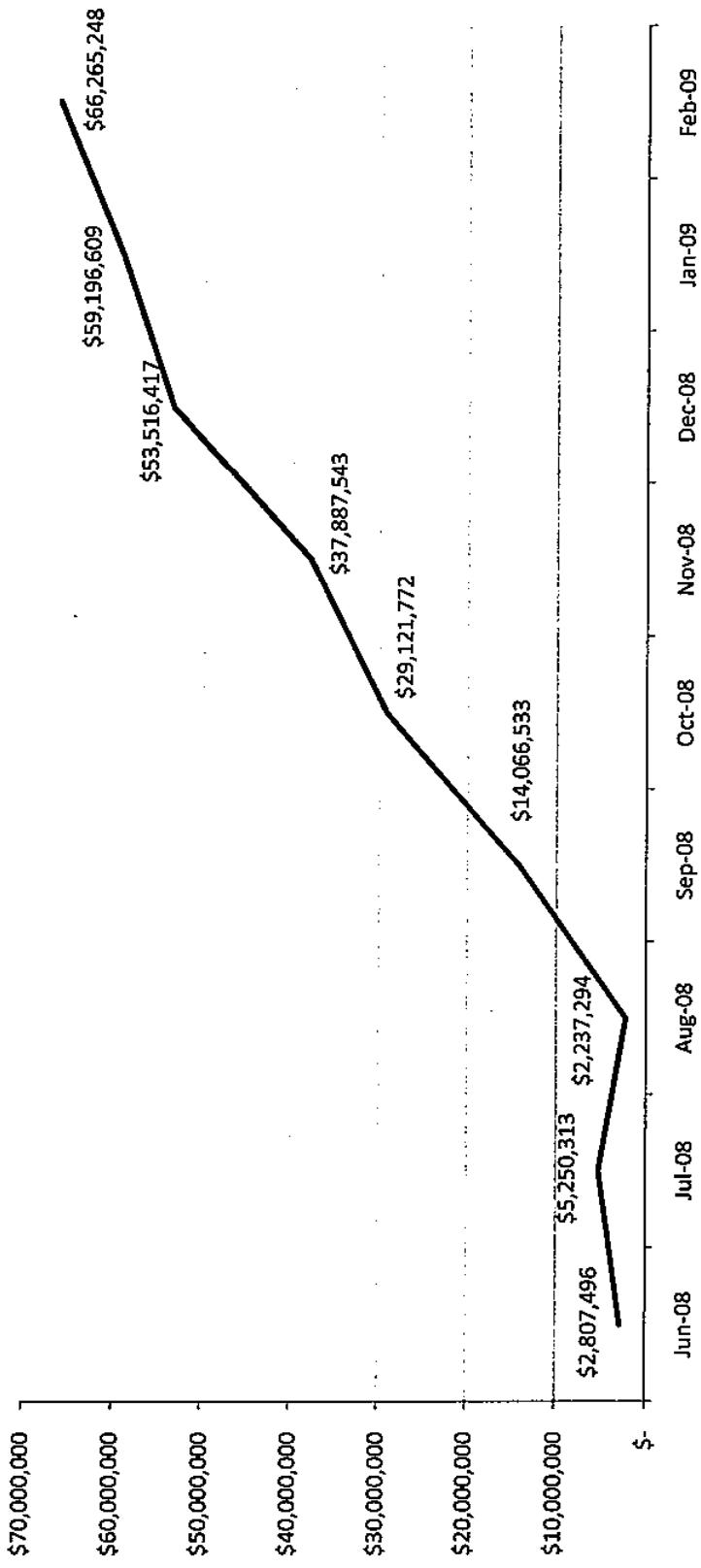
Total Dollars



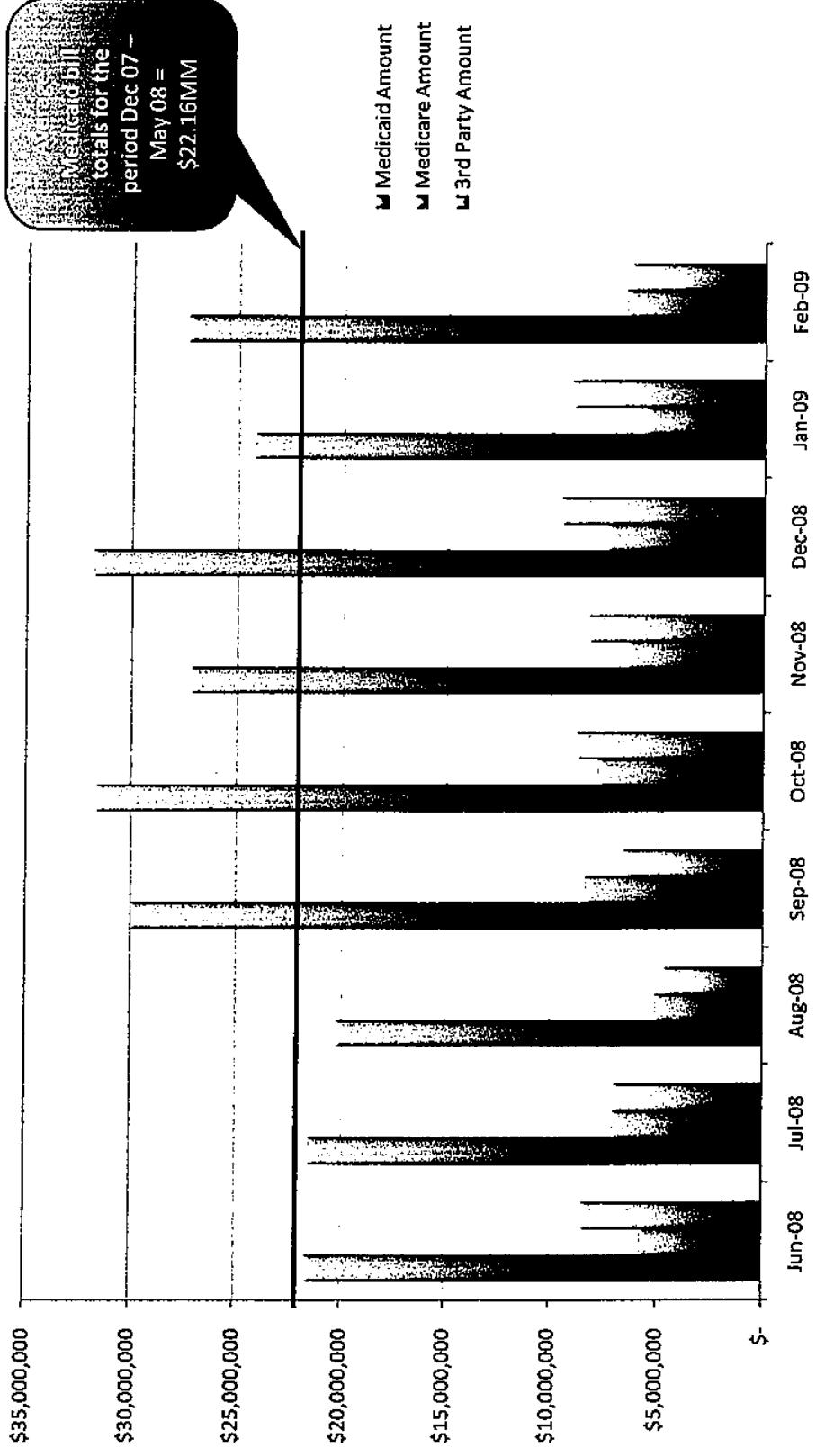
CONFIDENTIAL Property of MedAssets

Results to Date - CCHS Total Dollars Billed Aggregate Improvement

(as compared to average billed dollars per month - \$32.97 MM
Dec 07 – May 08)



Results to Date – CCHS Total Dollars Billed by Payer



Operational Updates

- **Financial Counseling**

- Pending:
 - final resolution of Medicaid “re-basing”
 - policy approval
 - Eligibility Vendor contracting

- **Patient Access Services**

- Access Direct pre-registration services software designed to electronically identify scheduled visits remains in testing until we are able to reconcile patient registration transactions between systems
- Pre-Registration screens are in development and are scheduled to be implemented February 17, 2009
 - The implementation date has changed to early April due to revised IT/Revenue Cycle initiative deliverable
- Pre-Registration staff training material approved and content is currently being used in training sessions at Stroger Hospital
- Initial space planning requirements/recommendations revised by facility staff and re-submitted to administration for approval

Operational Updates

- **Charge Capture**

- New Lab Requisition Form Implemented
 - 35% Increase in billed volume due to proper documentation of diagnosis codes necessary for billing
- Hemo-Dialysis
 - Process for appropriate billing to Medicare established with a \$250K annual impact
 - Retroactively billed Medicare for entirety of 2007 volume and 2008 is in process
- Radiation Therapy
 - Varian Interface in process and delayed due to technical issues with an anticipated implementation date of mid April
 - This interface will pass chargeable items to patient accounting in a timely and accurate manner. Prior to its initiation charging for this service was conducted manually in a batch process well in arrears of service delivery.

Operational Updates

- **Patient Accounting**

- Finalized Central Business Office configuration requirements with the help of Oak Forest facility personnel
 - Next steps – Finance approval
- All policies and procedures complete
 - Next steps – Finance approval

- **Health Information Management**

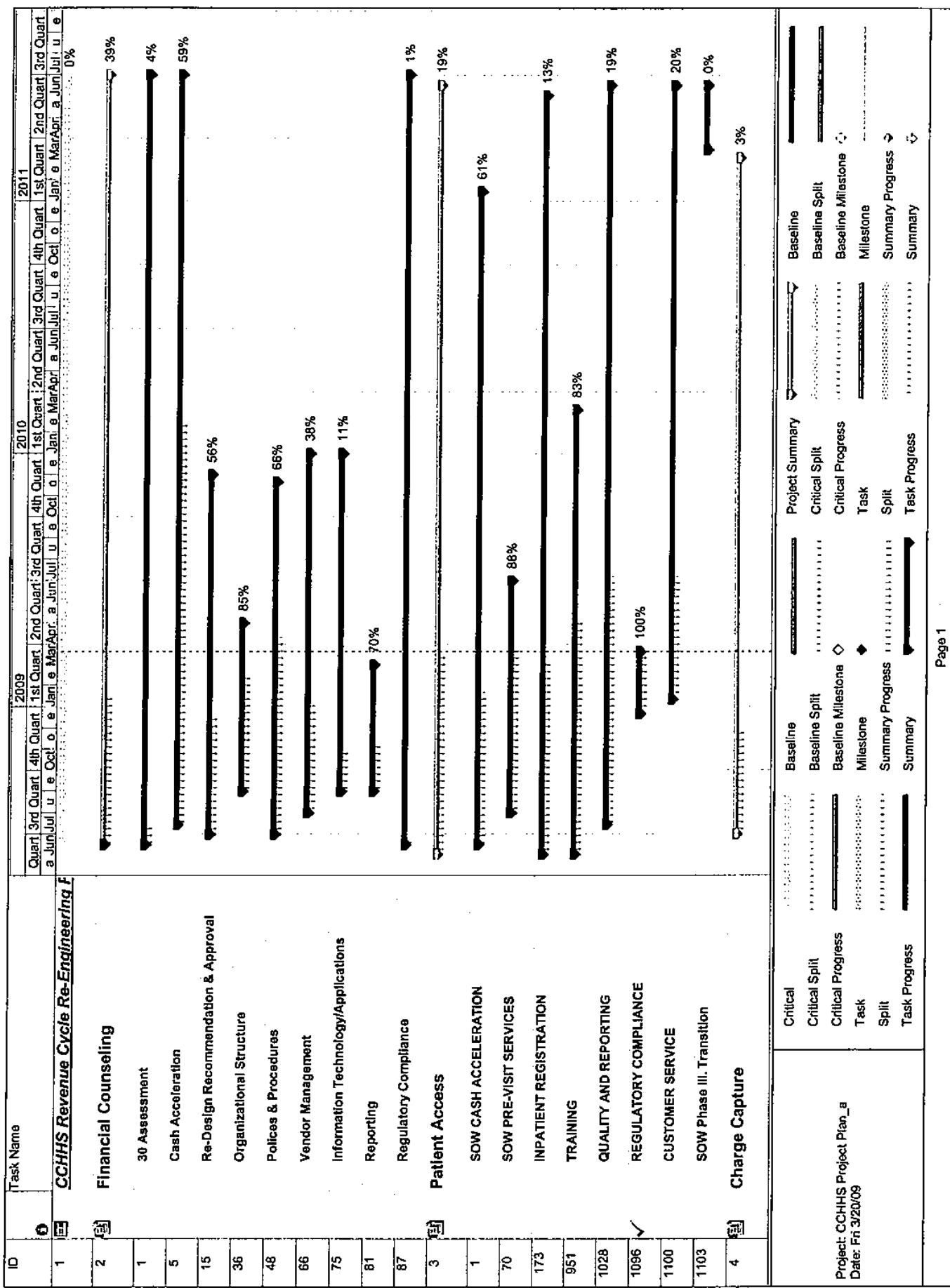
- Volume based staffing recommendation complete
 - Next steps – Work with Human Resources and Union Leadership to ensure adequate number of qualified personnel are deployed across the System.

Revenue Cycle Reorganization

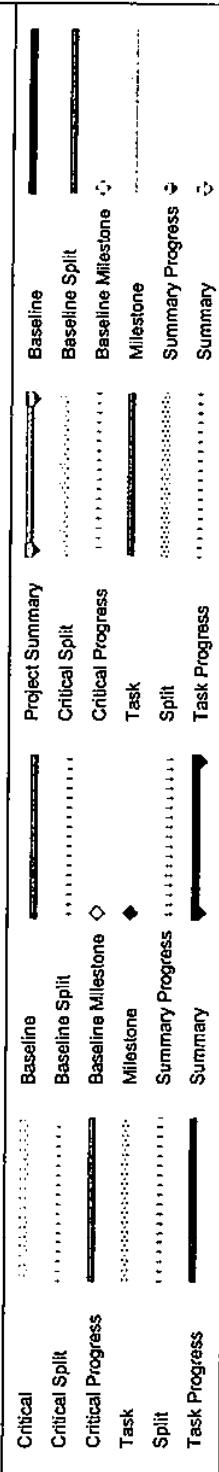
- **Leadership personnel identified and assigned**
 - Working with Human Resources to appropriately transition individuals to new roles and responsibilities
- **Revenue Cycle Sub-Committees**
 - Continue to meet twice monthly to implement process changes that result in increased patient fee revenue
- **Revenue Cycle Steering Committee**
 - Expanding participation to include COO's and Medical staff

Revenue Cycle Project Plan

- See Attached



ID	Task Name	2009												2010											
		Quart a JunJul	3rd Quart Jul Aug	4th Quart Aug Sep	1st Quart Sep Oct	2nd Quart Oct Nov	3rd Quart Nov Dec	4th Quart Dec Jan	1st Quart Jan Feb	2nd Quart Feb Mar	3rd Quart Mar Apr	4th Quart Apr May	1st Quart May Jun	2nd Quart Jun Jul	3rd Quart Jul Aug	4th Quart Aug Sep	1st Quart Sep Oct	2nd Quart Oct Nov	3rd Quart Nov Dec	4th Quart Dec Jan	1st Quart Jan Feb	2nd Quart Feb Mar	3rd Quart Mar Apr	4th Quart Apr May	
1	Charge Capture																								
2	SOW - Assessment																								
5	Organizational Structure																								
144	Outpatient																								
1463	Inpatient																								
1521	Clinics																								
5	Patient Accounting																								
1	Assessment (sow phase I)																								
8	Analysis of Current AR (sow Phase I)																								
12	Assessment of Current Payer contracts (Sow Phase I)																								
14	Cash Acceleration/AR Liquidation (Sow Phase I)																								
51	PFS Services Cermak Prison (sow b-1, 2.) Phat																								
53	Staffing and CBO (sow b-1, 2.) (sow b-1, 3.) Phat																								
79	System Applications/IT/Workflow (sow b-1, 2.)																								
114	Billing - SOW Phase I & II																								
145	Late Charges																								
147	Collections/Follow-Up (sow phase I and II.)																								
170	AR Cash Posting sow phase II																								
224	Dentals Management/Reporting sow phase II																								
240	Customer Service sow phase II																								



Project: CCHHS Project Plan_a
Date: Fri 3/20/09

Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

ATTACHMENT #2

COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request for Grant Approval

AS AMENDED

Date: March 9, 2009

APPROVED

APR 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Operating Unit: Cook County Department of Public Health

Description of Services: Requesting authorization to renew accept a grant award for the Poison Control Center Program with from the Illinois Department of Public Health in the amount of \$35,000.00.

Justification for This Contract: A program by which the Cook County Department of Public Health will evaluate the Poison Control Center data for its usefulness with public health practice and incorporation into Essence, the Public Health Agency/Syndromic Surveillance System. The grant does not require an application process; the funding is automatically renewed. The funding is already there, CCHHS Board needs to approve this Grant.

Cost of Contract And Terms: Grant Award: \$35,000.00
Funding Period: August 10, 2008 thru August 9, 2009

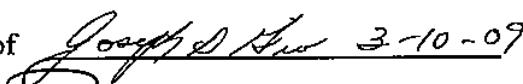
Budget Info: The Budget Department has reviewed this item, and all requisite documents have been submitted.

Signatures:

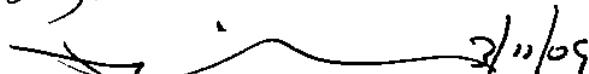
Operating Unit CFO



CCHHS Director of Purchasing



CCHHS CEO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request for Grant Approval

APPROVED

APR 09 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Date: March 9, 2009

Sponsor: Stephen A. Martin, Ph.D., M.P.H.
 Chief Operating Officer

Operating Unit: Cook County Department of Public Health

Description of Services: Requesting authorization to renew the **Genetics Grant** for the Illinois Department of Public Health in the amount of \$72,500.00

Justification for This Contract: A program which will provide education and referral services to any family whose genetic conditions necessitate coordinated health care services including families of infants identified as suspect for or confirmed with a genetic disorder found through screening, and those families who have experienced a sudden infant death. **The grant does not require an application process; the funding is automatically renewed.** The funding is already there, CCHHS Board needs to approve this Grant.

Cost of Contract And Terms: Grant Award: \$72,500.00
 Funding Period: July 1, 2008 thru June 30, 2009

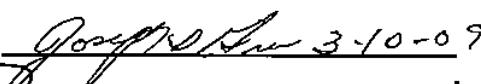
Budget Info: The Budget Department has reviewed this item, and all requisite documents have been submitted.

Signatures:

Operating Unit CFO



CCHHS Director of Purchasing



CCHHS CEO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request for Grant Renewal

AS AMENDED

APPROVED

Date: March 9, 2009

APR 09 2009

Sponsor: Stephen A. Martin, Ph.D., M.P.H.
 Chief Operating Officer

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Operating Unit: Cook County Department of Public Health

Description of Services: Requesting authorization to renew a grant from the Illinois Department of Public Health for a program which will establish and maintain an active surveillance system for HIV/AIDS Section case reporting in the amount of \$70,346.00 \$70,290.00.

Justification for This Contract: A program which will establish and maintain an active surveillance system for HIV/AIDS case reporting in suburban Cook County hospitals and other reporting sources. The grant does not require an application process; the funding is automatically renewed. The funding is already there, CCHHS Board needs to approve this Grant.

Cost of Contract And Terms: Grant Award: \$70,346.00 \$70,290.00
 Funding Period: July 1, 2008 thru June 30, 2009

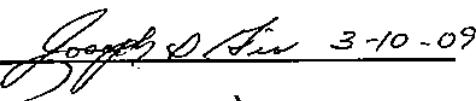
Budget Info: The Budget Department has reviewed this item, and all requisite documents have been submitted.

Signatures:

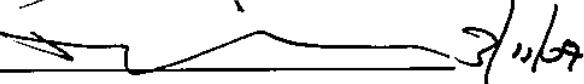
Operating Unit CFO



CCHHS Director of Purchasing



CCHHS CEO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request for Grant Approval

Date: March 9, 2009

APPROVED

Sponsor: Stephen A. Martin, Ph.D., M.P.H.
 Chief Operating Officer

APR 10 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Operating Unit: Cook County Department of Public Health

Description of Services: Requesting authorization to renew Vision and Hearing Grant for the Illinois Department of Public Health in the amount of \$56,000.00

Justification for This Contract: A program which will provide vision & hearing screening for children ages 5-17 who are eligible for the free or reduced price school lunch program. The grant does not require an application process; the funding is automatically renewed. The funding is already there, CCHHS Board needs to approve this Grant.

Cost of Contract And Terms: Grant Award: \$56,000.00
 Funding Period: July 1, 2008 thru June 30, 2009

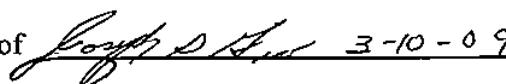
Budget Info: The Budget Department has reviewed this item, and all requisite documents have been submitted.

Signatures:

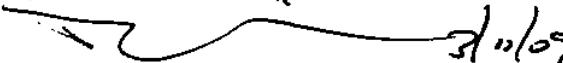
Operating Unit CFO



CCHHS Director of Purchasing



CCHHS CEO

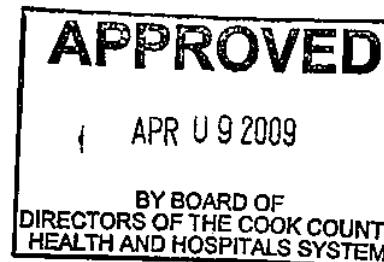


COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request for Grant Renewal

AS AMENDED

Date: March 9, 2009

Sponsor: Stephen A. Martin, Ph.D., M.P.H.
 Chief Operating Officer



Operating Unit: Cook County Department of Public Health

Description of Services: Requesting authorization to renew the grant from the Illinois Department of Public Health for the Get the Lead Out-Phase V. program in the amount of \$9,000.00 \$28,800.00.

Justification for This Contract: A program which will provide lead-based paint risk assessments and clearance testing in cooperation with the Community and Economic Development Association of Cook County. These grants do not require an application process; the funding is automatically renewed. The funding is already there, CCHHS Board needs to approve these Grants.

Cost of Contract And Terms: Grant Award: \$9,000.00 \$28,800.00
 Funding Period: October 1, 2008 thru September 30, 2010

Budget Info: The Budget Department has reviewed this item, and all requisite documents have been submitted.

Signatures:

Operating Unit CFO

CCHHS Director of Purchasing

3-10-09

CCHHS CEO

3/11/09

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Approval for Payment

AS AMENDED

Date: March 10, 2009

Sponsor: David R. Small
Chief Executive Officer

Operating Unit: CCHHS

Description of Services: MedAssets Net Revenue Sys, LLC (200 North Point Center East, STE 600, Alpharetta, GA 30022) for the provision of Professional Service Fees.

Justification for This Contract: Contract No. 08-41-245 was originally approved by the County Board on 3/18/2008. This Bill needs to go before the System Board in order for vendor payment to be processed (This is the incremental over the baseline incremental cash accelerated). MedAssets has collect 5.2M for the period of June-Aug 2008 and according to their contract when 5M was collected we would pay \$2,500,000.00. RSM McGladrey issued a report to the Audit Committee on 3/12/09 that the payment appears appropriate and valid given the terms of the contract. Full System Board approval of the report occurred on 3/13/09.

Cost of Contract And Terms: Contract Period: 3/1/2008 thru 2/28/2011
Requisition No. 98900113-83433

Budget Info: Fiscal Impact: \$2,500,000.00
Budget Acct. No. 890 / 260

Signatures:

CCHHS CFO

CCHHS Director of Purchasing

CCHHS CEO

APPROVED

APR U 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Approval for Payment

AS AMENDED

Date: March 6, 2009

Sponsor: Martin Grant
Bureau Chief of Pharmacy

Operating Unit: CCHHS

APPROVED

APR 09 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Description of Services: Sav Rx Chicago, Inc. (1550 S. Indiana Avenue, Suite 200, Chicago, IL 60605) for the provision of Mail Order Pharmacy-New & Refill Prescriptions, Stroger/Fantus and Provident Refill Prescriptions.

Cook County Board

Justification for This Contract: Contract No. 08-41-145 was approved by the System Board on 2/20/2008. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice#: 200902 Amount: \$588,977.61 Date: 2/01/09 thru 2/28/09

Requisition No. 98900119-83438
Contract Period: 3/01/2008 thru 2/28/2011

Budget Info: Budget Acct. No. 890/1200

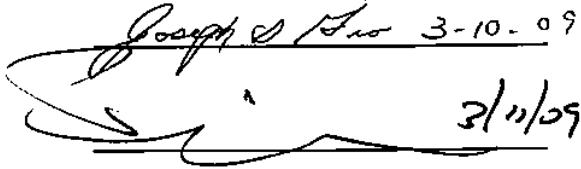
Signatures:

CCHHS CFO



CCHHS Director of Purchasing

CCHHS CEO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Approval for Payment

Date: March 10, 2009

Sponsor: Amjad Ali
 Deputy Director
 Professional Affairs

Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Services: Aramark Healthcare (2300 Warrenville Rd., Downers Grove, IL 60515) for the provision of Professional Services rendered for Clinical Engineering and Biomedical Services for the period of 03-01-09 thru 03-31-09.

Justification for This Contract: Contract No. 07-41-97 was originally approved by the County Board on 11/02/2006. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice #'s: 20750309JSH Bill Amount: \$439,435.58

Contract Period: 12/01/2006 thru 11/30/2009
 Requisition No. 98970045-83053

Budget Info: Budget Acct. No. 1225/897

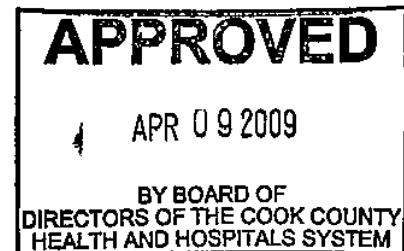
Signatures:

Chief Operating Officer

CCHHS CFO

CCHHS Director of Purchasing

CCHHS CEO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Approval for Board Bill Payment

Date: March 10, 2009

Sponsor: Sharon Freyer
 Nursing Administration

Operating Unit: Oak Forest Hospital of Cook County

Description of Services: New York Boys Management LLC (136 S. Main Street, STE B, Crown Point, IN 46307) for the provision of Long-Term Care Services.

Justification for This Contract: Contract No. 07-41-405 was originally approved by the County Board 6/19/2007. These bills need to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms:	Invoice#: 270	Amount: \$109,140.00	Dates: 11/1/08 thru 11/30/08
	295	\$115,770.00	12/1/08 thru 12/31/08
	283	\$117,640.00	1/01/09 thru 1/31/09

Contract Period: 7/01/2007 thru 6/30/2010

Budget Info: Fiscal Impact: \$342,550.00
 Budget Acct. No. 898 - 1230

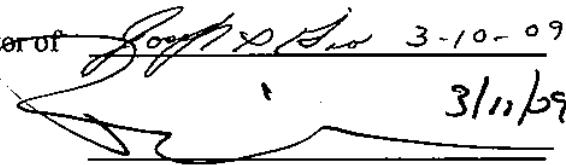
Signatures:

CCHHS CFO



CCHHS Director of Purchasing

CCHHS CEO



APPROVED

APR 09 2009
 BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Approval for Payment

AS AMENDED

Date: March 10, 2009

Sponsor: Dan Howard, Director
Hospital Information Systems

Operating Unit: CCHHS

Description of Services: System Solutions Inc. (3630 Commercial Ave., Northbrook, IL 60062) for the provision of Computer Hardware.

Justification for This Contract: Contract No. 07-43-351 was approved by the System Board on 03/20/2007. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice #: 405387, 405384, 405386, 405385
Ship Date: 12/12/2008

Contract Period: 07/16/2008 thru 12/15/2008
Requisition No. 88974057-81426

Budget Info: Total Fiscal Impact: \$276,852.00
Budget Acct. No. 897

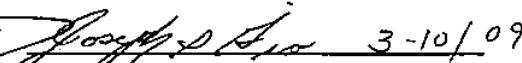
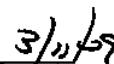
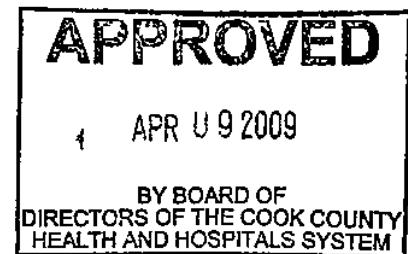
Signatures:

Operating Unit CFO



CCHHS Director of Purchasing

CCHHS CEO

COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Approval for Payment

Date: March 10, 2009

Sponsor: Sandy Haupers
 Administrative Assistant
 Finance Administration

Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Services: Chamberlin Edmonds (3535 Piedmont Road, #500, Atlanta, GA 30305) for the provision of Claims Processing Services.

Justification for This Contract: Contract No. 06-41-588 was originally approved by the County Board on 06/20/2006. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice#: 500815-123108 Amount: 269,109.78
 Month of December

Contract Period: 07/01/2006 thru 06/30/2009

Budget Info: Budget Acct. #: 897-1225
 Requisition #: 88970310-77291

Signatures:

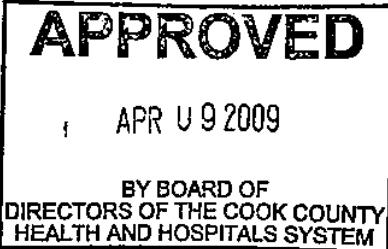
Chief Operating Officer

CCHHS CFO

CCHHS Director of Purchasing

CCHHS CEO

Jeff Bell
 Joseph S. Gao 3-10-09



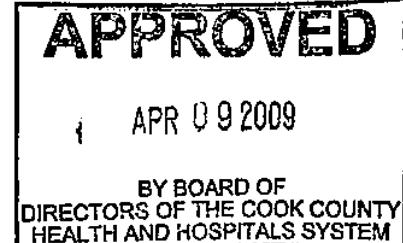
COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Approval for Payment

AS AMENDED

Date: **March 10, 2009**

Sponsor: David R. Small
Chief Executive Officer

Operating Unit: CCHHS



Description of Services: MedAssets Net Revenue Sys, LLC (200 North Point Center East, STE 600, Alpharetta, GA 30022) for the provision of Professional Service Fees.

Justification for This Contract: Contract No. 08-41-245 was originally approved by the System County Board on 3/18/2008. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice No. 076045 Invoice Date: 12/31/2008
Contract Period: 3/1/2008 thru 2/28/2011
Requisition No. 98900113-83433

Budget Info: Fiscal Impact: \$182,668.00
Budget Acct. No. 890 / 520830

Signatures:

CCHHS CFO

Red Cell

CCHHS Director of Purchasing

Joseph S. Kao 3-10-09

CCHHS CEO

3/10/09

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Approval for Payment

AS AMENDED

Date: March 10, 2009

Sponsor: David Fagus
Chief Operating Officer

Operating Unit: Cermak Health Services

APPROVED

APR 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Description of Services: Issac Ray Center (1725 W. Harrison St., Suite 110, Chicago, IL 60612) for the provision of Psychologist & Psychiatrist Services.

Justification for This Contract: Contract No. 06-45-574 was originally approved by the County Board System Board on 6/06/2006. This Bill needs to go before the System Board in order for vendor payment to be processed.

Cost of Contract And Terms: Invoice #'s: 2010-61 Amount: \$116,111.75 Dates: 2/15/09 thru 2/29/09

Contract Period: 9/01/2006 thru 8/31/2010
System Requisition No. 82879

Budget Info: Budget Acct. No. 240/521060

Signatures:

CCHHS CFO

Det. Cola

CCHHS Director of Purchasing

Joseph S. L. 3-10-09
3/10/09

CCHHS CEO

Cook County Health and Hospitals System
Request to Amend and Increase / Decrease Existing Contract

Date: March 6, 2009
Sponsor: Johnny C. Brown, COO
 John H. Stroger, Jr. Hospital of Cook County
Operating Unit: Department of Pathology

Description of Existing Contract:
 Requesting authorization to Amend & Increase Contract Number 07-45-230, Ortho Diagnostic Systems, Inc., authorized by the County Board: 02/21/07. This amendment would include increase reagent; equipment; and dollar adjustment of \$552,509.53. The amount authorized: \$484,787.09; additional request \$552,509.53; adjusted amount \$1,037,296.53.
 Requesting authorization to Decrease Contract Number 05-73-232, Marstech Solutions Inc. (Roche analyzers) as awarded by the County Board: 12/21/09. The decrease amount \$552,509.53.

Justification:
 All thyroid, fertility, cancer and cardiac markers (20 tests) are being moved to Ortho analyzers. Roche instrumentation which is currently used for this testing is being phased out. We are increasing contract no. 07-45-230 by \$522,509.53 for twelve months (Ortho contract). We are decreasing contract no. 05-73-232 by \$522,509.53 (Roche contract through Marstech Solutions Inc.). We are increasing and decreasing the same monies so there is no budgetary impact. Roche does not want to continue contract 05-73-232.

Current Cost And Terms:
 There is no fiscal Impact
 Contract# 07-45-230
 Original Contract Period: 01/28/2008 – 1/27/2011
 Original Board Award \$ 484,787.09
 This request: \$ 552,509.53
 Adjusted amount: \$1,037,296.62

Budget Information:
 The cost for this contract has been provided for within the current Operating budget for the Department of Pathology,
 (Account Number 897- 365)

Signatures:
 Sponsor:  3/17/09
 Johnny C. Brown, COO, John H. Stroger Hospital of Cook County

Operating Unit C.F.O. Michael Bernard, CFO, John H. Stroger Hospital of Cook County

CCHHS Director Of Purchasing  3/17/09
 Leslie Duffy, Director of Purchasing, CCHHS

CCHHS CEO: David R. Small, Interim CEO, CCHHS

APPROVED

APR 09 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Cook County Health and Hospitals System

Request to Extend Existing Contract

Date: February 26, 2009

Sponsor: Johnny C. Brown, COO
John H. Stroger, Jr. Hospital of Cook County

Operating Unit: Department of Pathology
Division of Chemistry

Description of Existing Contract: Request to extend the date of this contract to 05/31/2009 with no budget impact and at the same cost agreed upon by the department and the vendor. Contract #05-72-230 with Northwestern Pharmaceutical and Supply Corporation, 7301 N. Lincoln Ave., #196, Lincolnwood, Illinois, 60712.

Justification for this contract: Hemoglobin A1C testing is used to determine and monitor the glucose levels of patients with diabetic disease and the impact that this disease has on patient tissue. We are in the process of standardizing and evaluating equipment across the Health & Hospital System. This includes consolidation of laboratory testing platforms at each site. We will all be using the same methodology. Currently the specifications for bid will be finalized the first week of March 2009.

Current Cost and Terms: Estimated fiscal impact: **None**. Contract # 05-72-230 was originally awarded on 07/12/2005 and original contract period 10-01-05 thru 09-30-08. An extension period thru 02/28/09 was awarded.

Contract Extension: March 1, 2009 through May 31, 2009

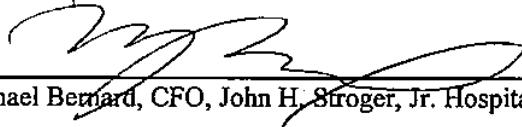
Budget Information: Operating Budget for the Department of Pathology, Chemistry Division (Account # 897-186).

Signatures:

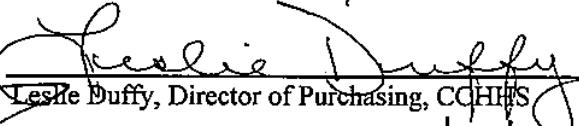
Sponsor
COO:

 2/27/09
Johnny C. Brown, COO, John H. Stroger, Jr. Hospital of Cook County

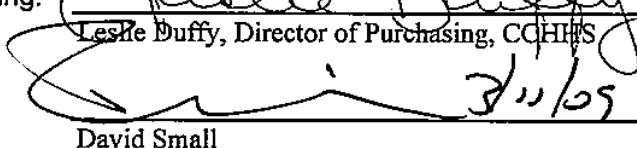
Operating Unit
C.F.O:

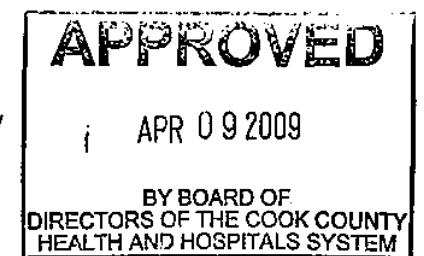
 2-27-9
Michael Bernard, CFO, John H. Stroger, Jr. Hospital of Cook County

CCHHS
Director of Purchasing:


Leslie Duffy, Director of Purchasing, CCHHS

CCHHS
Interim CEO:

 3/11/09
David Small



COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request to Extend & Increase Dollar Amount of Contract

Date: March 9, 2009

Sponsor: Bradley Langer, M.D.
 Chairman
 Radiology

Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Services: Chicago Radiation Oncology SC (609 Sheridan Rd., Glencoe, IL 60022) for the provision of On-site radiation therapy services.

Justification for This Contract: I am requesting to extend and increase this contract due to the Radiology Department issuing an RFP on 2/25/09 with the following time line: March 10th RFP available to proposers, March 26th proposer registration & inquiry deadline, April 3rd response to inquires, April 8th notification of RFP revisions, April 15th proposal due date, April 16th evaluation of proposals, May 2009 proposer signed contract offer due date and May 2009 Board consideration of contract execution. Therefore it is necessary to extend the contract at least until June.

Cost of Contract And Terms: Contract No. 05-41-192
 Extended Dates: 12/15/08 thru 06/16/09
 Increase Amount: \$1,320,000.00
 (Original Contract Period: 12/16/06 – 12/15/08)
 (Original Amount Awarded: \$7,920,000.00)

Budget Info: Budget Acct. No. 897/521200
 Requisition # 88870215-76131
 P.O. No. 160673

Signatures:

Chief Operating Officer

CH/CR 3/16/09

Operating Unit CFO

Bob Cetl

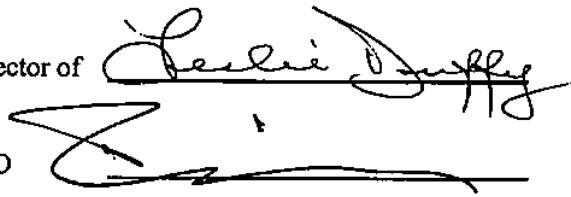
APPROVED

APR 9 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

CCHHS Director of
Purchasing

CCHHS CEO



APPROVED

APR 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Cook County Health and Hospitals System

Contract Extension & Increase

Date: 3/12/2009
Sponsor: Leslie Duffy, R.N., M.B.A.
 Senior Director, Supply Chain Management
Operating Unit: Cook County Health and Hospitals System

Description of Service: Requesting approval to extend and increase contract 08-83-30 Re-bid from 4/3/2009 thru 6/2/2009 with Robins Food Distribution, Inc. (Section I) for John H. Stroger, Jr. Hospital and (Section II) for Oak Forest Hospital for the purchase of Poultry Products.

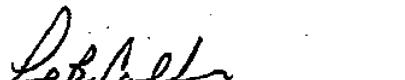
Justification for this contract: This extension and increase will allow continuation of food services while awaiting the finalization of a new food distribution contract. The current contract will expire on 4/2/2009.

Cost of the contract and terms: This contract was originally awarded by the Cook County Board on 3/6/2008 for a one year period.

Budget information: Fiscal impact: 897-310, \$40,000.00
 898-310, \$-0-

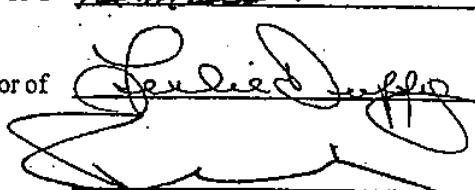
Signatures:

Operating Unit CFO



CCHHS Director of Purchasing

CCHHS CEO



APPROVED

APR 09 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Cook County Health and Hospitals Systems

Contract Extension & Increase

Date: 3/12/2009

Sponsor: Leslie Duffy, R.N., M.B.A.
Senior Director, Supply Chain Management

Operating Unit: Cook County Health and Hospitals System

Description of Service:

Requesting approval to extend and increase contract 08-45-28 Re-bid from 4/3/2009 thru 6/2/2009 with Robins Food Distribution Inc. (Section I) for John H. Stroger, Jr. Hospital and (Section II) for Oak Forest Hospital for the purchase of Seafood Products.

Justification for this contract:

This extension and increase will allow continuation of food services while awaiting the finalization of a new food distribution contract. The current contract will expire on 4/2/2009.

Cost of the contract and terms:

This contract was originally awarded by the Cook County Board on 3/6/2008 for a one-year period.

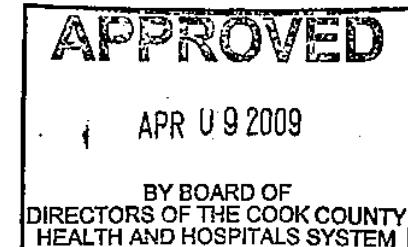
Budget information: Fiscal impact: 897-310, \$30,000.00
898-310, \$-0-

Signatures:

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS CEO



Cook County Health and Hospitals System

Contract Extension & Increase

APPROVED

APR U 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Date: 3/12/2009

Sponsor: Leslie Duffy, R.N., M.B.A.
Senior Director, Supply Chain Management

Operating Unit: Cook County Health and Hospitals System

Description of Service: Requesting approval to extend and increase contract 08-83-29 Re-bid from 4/2/2009 thru 6/1/2009 with Robins Food Distribution, Inc. (Section I) for John H. Stroger, Jr. Hospital and (Section II) for Oak Forest Hospital for the purchase of Prepared Salads.

Justification for this contract: This extension and increase will allow continuation of food services while awaiting the finalization of a new food distribution contract. The current contract will expire 4/1/2009.

Cost of the contract and terms: This contract was originally awarded by the Cook County Board on 3/18/2008 for a one year period.

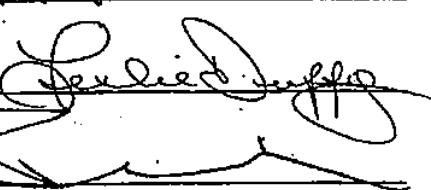
Budget information: Fiscal impact: 897-310, \$7,000.00
898-310, \$-0-

Signatures:

Operating Unit CFO



CCHHS Director of Purchasing



CCHHS CEO

Cook County Health and Hospitals System

Contract Extension & Increase

Date: 3/5/2009

Sponsor: Leslie Duffy, R.N., M.B.A.
Senior Director, Supply Chain Management

Operating Unit: Cook County Health and Hospitals System

Description of Service: Ace Coffee Bar, Inc. (601 E Lake St., Streamwood, IL 60107) for the provision of Sandwiches, Pre-made, contract 08-85-25 for John H. Stroger, Jr. Hospital.

Justification for this contract: The current contract will expire on 3/21/2009. Requesting approval to extend and increase contract 08-85-25 from 3/22/2009 thru 4/22/2009. This extension and increase will allow continuation of food services while awaiting the finalization of a new food distribution contract.

Cost of the contract and terms: This contract was originally awarded by the Cook County Board on 3/6/2008 for a one year period.

Budget information: Fiscal impact: 897-310, \$6000.00

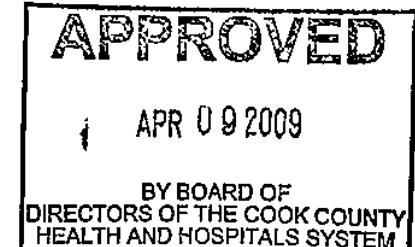
Signatures:

Sponsor

CCHHS CFO

CCHHS Director
of Purchasing

CCHHS CEO



Leslie Duffy
LeAnn Call

3-10-09
3/11/09

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Enter Into and Execute Contract AS AMENDED

DATE: 03/13/09

SPONSOR: Sharon Borcher
Director of Food Services

OPERATING UNIT: Stroger Hospital
Oak Forest Hospital

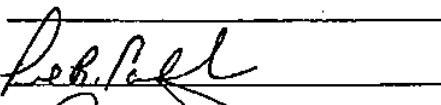
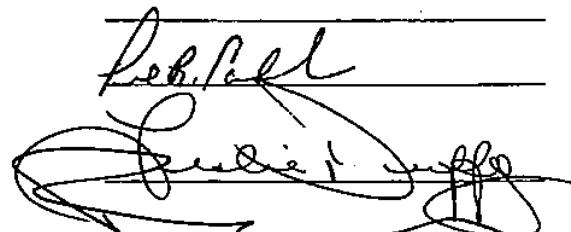
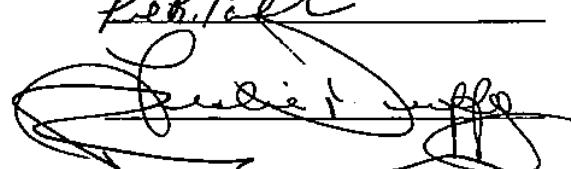
DESCRIPTION OF SERVICE: Requesting approval to enter into ~~and execute~~ a contract with US Foods to provide various food products and utensils.

JUSTIFICATION: US Foods is the sole source contracted provider with our current group purchasing organization UHC/Novation. We will be able to standardize food distribution for Stroger and Oak Forest Hospital. This in turn will provide us a minimum savings of approx \$300,000.00/yr. The yearly minimal savings was arrived through a cost comparison of current food contracts and US Foods current contracts. The study was completed on the top 100 highest cost items.

CURRENT COST AND TERMS: The contract will begin upon System Board Approval and will end April 30, 2011. The cost of this contract will be \$2,000,000.00/yr for Stroger and \$1,130,400.00/yr for Oak Forest. Strogers internal req # 98970279 – system req 84354 and Oak Forest internal req# 98980276 - system req 84307

BUDGET INFORMATION: 897-310 \$2,000,000.00/yr
898-310 \$1,130,400.00/yr
This commits funds from 2009,2010,2011 budget

Signatures:

Sponsor _____

 Operating Unit CFO _____

 CCHHS Director Of Purchasing: _____

 CCHHS CEO _____

APPROVED

APR 09 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITAL SYSTEM

Enter into and Execute Contract

APPROVED

APR U 9 2009

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Date: January 14, 2009

Sponsor: Mariellen Mason, Business Manager
Surgical Services

Operating Unit: Cook County Health & Hospitals System

Description of Services: The contract Steris Corporation 5960 Mentor Ohio.. is for the provision of disinfection / sterilization supplies for John Stroger hospital and specialty clinics.

Justification for The department of Surgery currently has board approval and is in the process of purchasing new decontamination/ sterilization technologies that we anticipate will reduce the amount of decontamination supplies required from this sole source vendor. With this in mind we are requesting that this contract for a period of 24 months 3/1/09 through 2/28/2011 to purchase supplies until all new systems are purchased, installed and new process(es) are implemented.

Cost of Contract And Terms: \$750,000.00 3/1/09 through 2/28/2011

Budget Info: Fiscal Impact \$750,000.00
Budget A/C: 531210.897

Signatures:

Sponsor	<u>Mariellen Mason 1/14/09</u>
Operating Unit CFO	<u>L.A.L.</u>
JSH COO	<u>Jay CB 3/16/09</u>
CCHHS Director of Purchasing	<u>Julie Dwyer</u>
CCHHS CEO	

1 of 1

COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request to Enter Into & Execute

Date: March 9, 2009

Sponsor: Bashar Attar, M.D./Chairman
 Division of Gastroenterology

Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Services: Olympus of America (Two Corporate Center Dr., P.O. Box 9058, Melville, NY 11747-3157) for the purchase of Endoscopy Ultrasound Imaging Upgrade and Endoscope-Processor System.

Justification for This Contract: Currently we only have one Imaging system in the hospital, which is more than six years old. We need this system to handle the increased load of patients. **Olympus does not share this technology with any other manufacturer.** The endoscope processor system is essential for the function of the scope. Without this system, the scope will not be able to operate. Failure to have this system will make us unable to see lesions like Barretts Esophagus appropriately and make us unable to use high resolutions scopes.

Cost of Contract And Terms: Endoscopy Ultrasound Imaging Upgrade = \$135,000.00
 Endoscope-Processor System = \$84,794.18
 (This is a one-time purchase)

Budget Info: Total Fiscal Impact: **\$219,794.18**

Budget Acct. No. 897 / 540

Req. Numbers: 88974080-81842
 88974079-81843

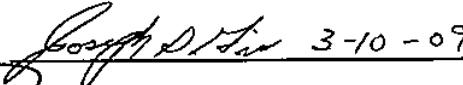
Signatures:

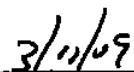
Operating Unit CFO



CCHHS Director of Purchasing

CCHHS CEO

 3-10-09

 3/10/09

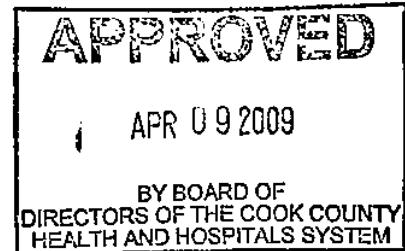
APPROVED

APR 19 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Request to Execute Contract

Date: March 5, 2009
Sponsor: Joanne Dulski
 System-Wide Administrator
 Director of Laboratories



Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Services: Rush Medical Laboratories (1653 W. Congress Parkway, 409 Rawson, Lab Billing Dept., Chicago, IL 60612) for the provision of Clinical Consulting, Renal Biopsy.

Justification for This Contract: Contract No. 08-41-0273 was originally approved on the June 3, 2008 by the County Board to enter into a contract. However, in order to fully execute this contract the Purchasing Agent has requested System Board Approval for the execution of this Contract.

Cost of Contract And Terms: This is a Twenty-four (24) month Contract in the amount of \$336,400.00 to commence upon award, execution and implementation of the contract.

Budget Info: Req. No. 88970440-78696
 Budget Acct. 897/521200

Signatures:

Operating Unit CFO

Leah Hall

CCHHS Director of Purchasing

CCHHS CEO

Joseph S. Gia 3-10-09
3/11/09

Cook County Health and Hospitals System
 Finance Committee
 Contract Item for Board Approval,
 Request to Award, and Execute Contract

APPROVED

APR 09 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Sponsor: Leslie Duffy, Director of Procurement, CCHHS

Operating Unit: Cook County Health and Hospital Systems

Description of Service:

Authorization is requested to enter into contract with Northwestern Pharmaceutical & Supply Corporation for the provision of Pulse Oximeter Sensors. Contract number 09-15-143H.

Justification for this contract:

Northwestern Pharmaceutical & Supply Corporation is the lowest qualified bidder meeting specifications, and was found to be responsive to the Minority and Women Owned Business Enterprises Ordinance as determined by the Contract Compliance Administrator.

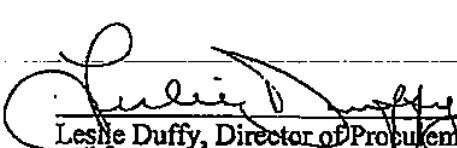
Cost of the contract and terms:

This is a 36 month contract to commence February 1, 2009 and end on January 31, 2012. The total anticipated cost of this contract is \$ 6,165,785.00. Included in the price of each sensor is the bidder's cost to provide equipment (125 pulse oximeter monitors, 46 hand-held portable pulse oximeter monitors, required cables (replaced as needed) and full service warranties). The bidder realizes cost savings by amortizing the equipment cost over a 36 month period and consequently is able to pass along a significant per unit cost saving to the CCHHS.

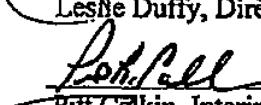
Budget information: The cost for this contract has been committed for the current operating budget of 2009 and future year funds for Medical and Surgical Supplies 240/891/897/898-362 Account.

Signatures:

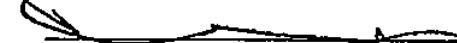
Sponsor


 Leslie Duffy, Director of Procurement, CCHHS

CCHHS CFO


 Pitt Calkin, Interim Chief Financial Officer, CCHHS

CCHHS CEO


 David R. Small, F.A.C.H.E., Interim CEO, CCHHS

Cook County Health and Hospitals System

Request to Award Bid, Enter into and Execute Contract

Date: 3/5/09

Sponsor: Leslie Duffy, R.N., M.B.A.
Senior Director Supply Chain Management

Operating Unit: Cook County Health and Hospital Systems

Description of Service: Requesting approval to award bid, enter into and execute contract 08-53-386 to Anchor Mechanical for Pneumatically Controlled HVAC Systems Service for Oak Forest Hospital.

Justification for this contract: A request for bid proposals was initiated, bid proposals evaluated by the user department Anchor Mechanical was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms: This is a one (1) year contract.

Budget information: Fiscal impact \$235,500.00. Acct. 890 - 450

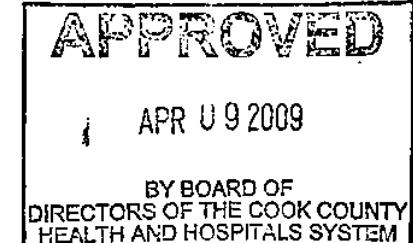
Signatures:

Sponsor

CCHHS CFO

CCHHS Director
of Purchasing

CCHHS CEO



03/04/2009 15:43 3126033179

COOK CNTY PURCHASING

PAGE 03/03

THE BOARD OF COMMISSIONERS

TODD H. STROGER

PRESIDENT

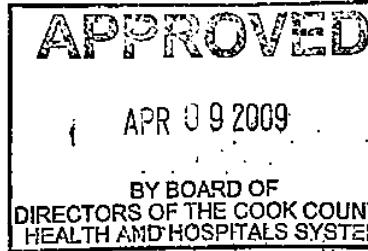
CARLEAN COLLINS	1st Dist.	PETER M. SILVESTRU	9th Dist.
ROBERT STEELE	2nd Dist.	MIKE QUIGLEY	10th Dist.
JERRY BUTLER	3rd Dist.	JOHN P. DALEY	11th Dist.
WILLIAM M. BEAVERS	4th Dist.	FORREST CLAYPOOL	12th Dist.
DEBORAH SIMS	5th Dist.	LARRY SWIFERDIN	13th Dist.
JOAN PATRICIA MURPHY	6th Dist.	GREGG GOSLIN	14th Dist.
JOSEPH MARIO MORENO	7th Dist.	TIMOTHY D. SCHNEIDER	15th Dist.
ROBERTO MALDONADO	8th Dist.	ANTHONY J. PERDIA	16th Dist.
		ELIZABETH ANN DOODY GORMAN	17th Dist.

COOK COUNTY
OFFICE OF CONTRACT COMPLIANCEBETTY HANCOCK PERRY
DIRECTOR118 North Clark Street, Room 1020
Chicago, Illinois 60602-1304E-MAIL: bhperry@cookcountygov.com
TEL (312) 603-5502
FAX (312) 603-4547

March 4, 2009

Ms. Carmen Triche-Colvin
 Purchasing Agent
 County Building-Room 1018
 Chicago, IL 60602

Re: Contract No. 08-53-386



Dear Ms. Triche-Colvin:

The following bid for the above referenced contract has been reviewed for compliance with the General Conditions regarding the Minority and Women Owned Business Enterprises Ordinance and has been found to be responsive to the Ordinance:

Bidder: Anchor Mechanical
 Bid Amount: \$235,500.00

MWBE	Status	Dollar Amount	%
MZI Building Services, Inc.	MBE (6)	\$58,875.00 (D)	25%
Fullerton Industrial Supply, Inc.	WBE (9)	\$23,550.00 (D)	10%

The Office of Contract Compliance has been advised by the Requesting Department that no other bidders are being recommended for award.

Sincerely,

A handwritten signature in black ink that reads "Betty Hancock Perry".

Betty Hancock Perry
 Contract Compliance Administrator
 BHP/ae

Cc: Oak Forest Hospital of Cook County

03/04/2009 15:43 3126033179

COOK CNTY PURCHASING

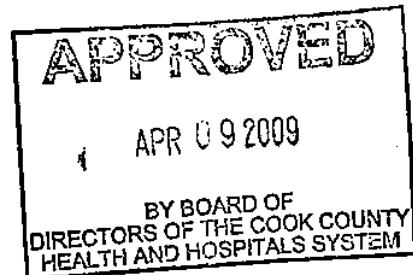
PAGE 02/03

TABULATION OF BIDS

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOKSERVICE - PNEUMATICALLY CONTROLLED HVAC SYSTEMS
FOR
OAK FOREST HOSPITAL OF COOK COUNTYCONTRACT NO: 08-53-386
REQUISITION NO: 88980378
KC/07028BID OPENING DATE: 02/24/09

	ANCHOR MECHANICAL	A.M.C. MECHANICAL, INC.		
BASE BID:	\$235,500.00	\$270,000.00		

EST. \$ AMOUNT: \$230,000.00



Cook County Health & Hospitals System

Todd H. Stroger • President
Cook County Board of Commissioners

Warren L. Batts • Chairman
Cook County Health & Hospitals System

Jorge Ramirez • Vice-Chairman
Cook County Health & Hospitals System

David R. Small, FACHE • Interim CEO
Cook County Health & Hospitals System

1900 West Polk Street, Suite 220
Chicago, Illinois 60612
Tel: (312) 864-6820
Fax: (312) 864-9994



Health System Board Members
Dr. David A. Ansell
Commissioner Jerry Butler
David N. Carvalho
Quin R. Golden
Benn Greenspan
Sr. Sheila Lyne
Dr. Luis R. Munoz
Heather E. O'Donnell
Andrea L. Zopp

February 25, 2009
Contract Compliance Office
Cook County Building
312-603-4547

Using Department: Oak Forest Hospital – Skilled Trades
 Description: Service - Pneumatically Controlled HVAC Systems
 Contract Number: 08-53-386 Req. 88980378
 Vendor(s): Anchor Mechanical
 Amount: \$235,500.00

Attention: Kevin Casey

Please deliver to Contract Compliance for evaluation for MBE/WBE compliance for the above bidder(s) meeting specifications.

The next low bidder exceeds the competitive cost level for this item.

Thanks,

Diane Gremaud
Diane Gremaud
Oak Forest Hospital
Purchasing Department
708-633-2046

Cook County Health and Hospitals System

REQUEST TO AWARD BID
AND ENTER INTO AND EXECUTE CONTRACT

APPROVED

APR 09 2009

BY BOARD OF
 DIRECTORS OF THE COOK COUNTY
 HEALTH AND HOSPITALS SYSTEM

Date: March 11, 2009
Sponsor: David Fagus
 Chief Operating Officer
Operating Unit: Cermak Health Services

Description of Equipment Requesting permission to award and execute a contract with Bioelectronic Engineering & Medical Supplies, Ltd. (B.E.A.M.S) in the amount of \$121,462.00 for the purchase of a Ceiling-Suspended Tomo Radiography System.

Justification for Equipment Purchase The request to advertise for this equipment was approved by the CCHHS Board on October 30, 2009. After bids were reviewed, Bioelectronic Engineering & Medical Supplies, Ltd. (B.E.A.M.S) was selected as the lowest qualified bidder.

Budget Information: Dept. 240 (717-540)

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director
 of Purchasing

CCHHS COO

Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

ATTACHMENT #3



To: Chairman David Carvalho and
Members of the Finance Committee

From: Matthew B. DeLeon
Secretary to the Board

Date: March 20, 2009

Subject: Errata for the March 20, 2009 CCHHS Finance Committee Agenda
Corrections to Contracts and Procurement Approvals item transmittals

Please be advised of the following corrections to the transmittals which are included as backup information for Item #3 (Contracts and Procurement Approvals) on the agenda to be considered at the March 20, 2009 Finance Committee meeting. The amendments are indicated by the underscored and stricken language.

Item #3 Contracts and Procurement Approvals

1.) (Accept Grant Award)

Under the **Description of Services Section**, the following should be amended:

Requesting authorization to renew accept a grant award for the Poison Control Center Program with from the Illinois Department of Public Health in the amount of \$35,000.00.

3.) (Renew Grant)

Under the **Description of Services Section**, the following should be amended:

Requesting authorization to renew a grant from the Illinois Department of Public Health for a program which will establish and maintain an active surveillance system for HIV/AIDS Section case reporting in the amount of \$70,346.00 \$70,290.00.

Under the **Cost of Contract and Term Section**, the following should be amended:

Grant Award: \$70,346.00 \$70,290.00

5.) (Renew Grant)

Under the **Description of Services Section**, the following should be amended:

Requesting authorization to renew the grant from the Illinois Department of Public Health for the Get the Lead Out-Phase V. program in the amount of \$9,000.00 \$28,800.00.

Under the **Cost of Contract and Term Section**, the following should be amended:

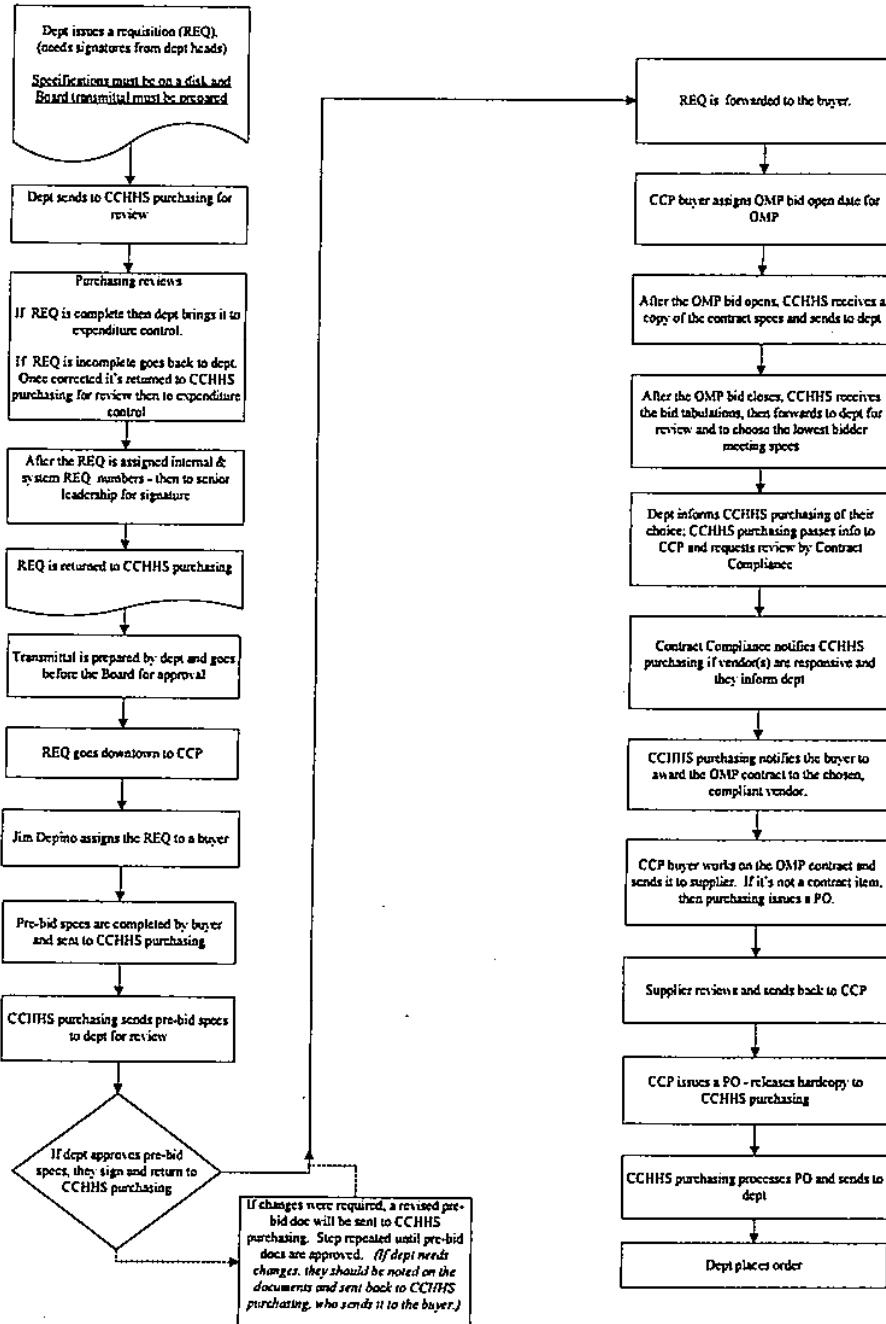
Grant Award: \$9,000.00 \$28,800.00

Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

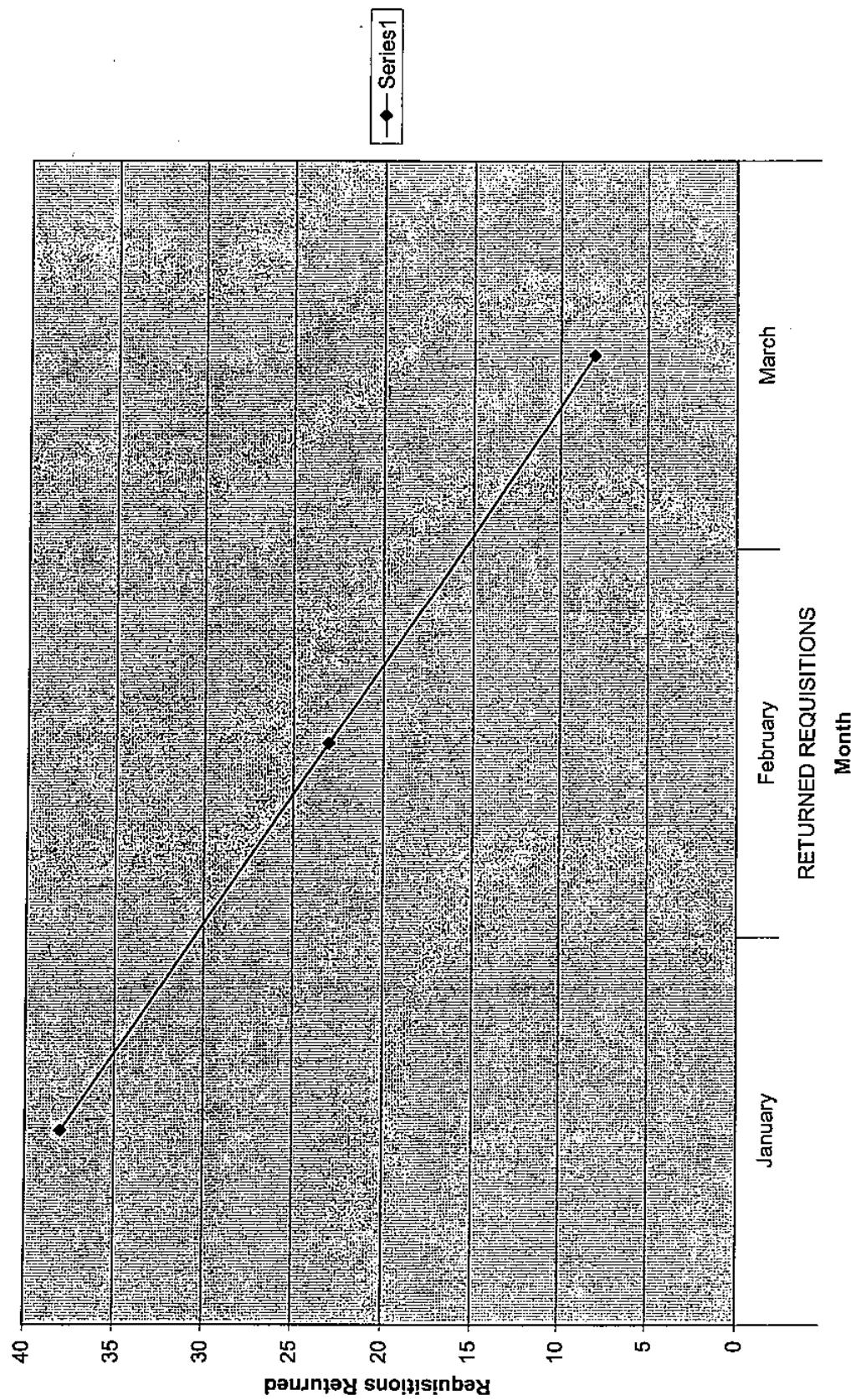
ATTACHMENT #4

Last/Next Status	Explanation
100/110	Requisition is entered and awaiting approval.
110/110	Req has been through a lower level approval (i.e. Budget), but is still awaiting final approval from the Purchasing Supervisor.
110/120	Req is approved and has been assigned to a buyer.
120/999	A Purchase Order has been generated and the original Req is now closed. The above applies to Requisition Document Types OC, OR, 07, 08, and 09 with a line type on "N".
220/280	Purchase Order has been generated and is ready to print.
280/390	PO has been printed and is awaiting final release.
390/400	PO has been released from Purchasing Department.
400/400	PO has been partially paid against.
400/999	PO has been fully paid and closed. The above applies to Purchase Order Document Type OP with a line type on "N".
320/360	Change Order has been generated and is ready to print.
360/390	Change Order has been printed and is awaiting final release.
390/400	Change Order has been released from Purchasing Department. The above applies to Change Orders done to Purchase Orders.
980/999	Req or PO line has been cancelled. By canceling all lines on a Req or PO, you have cancelled the entire Req or PO. You do not need to cancel the header. The above applies to all document types.
REMINDER	
Document Type OC is to be used for all Contracts & Capital Projects .	
Document Type OR is to be used for all Open Market orders (quotes).	
Document Type ON is to be used for all Emergency orders .	

CURRENT BID CONTRACTS PURCHASING STEPS



REQUISITIONS RETURNED BY CCP



Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

ATTACHMENT #5

Estimated CCHHS Medicaid Revenues for State Fiscal years 2008, 2009, 2010 (millions)

	State Fiscal Year 2008 Actual (\$ millions)	State Fiscal Year 2009 Est. 12/08 (\$ millions)	State Fiscal Year 2009 Est. 3/09 (\$ millions)	State Fiscal Year 2010 Est. 3/09 (\$ millions)
TOTAL:	\$363.2	\$390.1	\$433.9	\$446.4
<i>Claims-based payments:</i>	\$222.3	\$164.3	\$164.3	\$164.3
Hospital Inpatient	\$175.5	\$104.8	\$100.0	\$100.0
Hospital Outpatient	\$7.5	\$16.3	\$18.1	\$18.1
"NIPS" [Non-Institutional Provider Services, e.g., pharmacy, community clinics]	\$39.3	\$41.3	\$46.2	\$46.2
<i>Supplemental payments:</i>	\$140.9	\$228.3	\$269.6	\$282.1
"BIPA"	\$131.3	\$131.3	\$131.3	\$131.3
DSH	\$0.0	\$92.5	\$133.8	\$150.0
IGT/Trauma Fund	\$9.6	\$4.5	\$4.5	\$4.8

Notes: SFY09 claims estimated by 108% of SFY2008 utilization - YTD actual through March 2009; does include re-pricing in 2009; does not include pharmacy/clinic issues that will be handled with the state; does not assume ARRA FMAP increase

Previous Rates <small>(In effect many years)</small>	New Rates (w/March '09 Revisions) <small>(retroactively adjusted to July 1, 2008)</small>																								
"Old" Federal UPL Methodology [CCHHS Effectively Did Not Qualify for DSH]	<p>New "Cost-Limited" Federal UPL Methodology</p> <p>Statutorily Driven DSH Payment</p>																								
<p>Yielded \$363 Million Total in SFY08:</p> <ul style="list-style-type: none"> • \$222.3 million direct billings • \$140 million IGT/BIPA 	<p>Will yield (est.) \$433 million total in SFY09:</p> <ul style="list-style-type: none"> • \$164 million direct fee-for-service billings¹ • \$133.0 million DSH • \$131.3 million BIPA • \$4.5 million IGT/other 																								
<p>Old Daily Inpatient Rates =</p> <p>\$2,834.20 at 3 hospitals</p>	<p>"New" (Effective 7/1/2008) Inpatient Rates²</p> <table border="1"> <thead> <tr> <th></th> <th>Net Base Rate</th> <th>DSH</th> <th></th> <th>Net Base Rate</th> <th>DSH³</th> </tr> </thead> <tbody> <tr> <td>Stroger</td> <td>\$2,834.20</td> <td>—</td> <td>Stroger</td> <td>\$1,456.50</td> <td>—</td> </tr> <tr> <td>Oak Forest</td> <td>\$2,834.20</td> <td>—</td> <td>Oak Forest</td> <td>\$1,199.00</td> <td>*</td> </tr> <tr> <td>Provident</td> <td>\$2,834.20</td> <td>—</td> <td>Provident</td> <td>\$1,014.00</td> <td>—</td> </tr> </tbody> </table>		Net Base Rate	DSH		Net Base Rate	DSH ³	Stroger	\$2,834.20	—	Stroger	\$1,456.50	—	Oak Forest	\$2,834.20	—	Oak Forest	\$1,199.00	*	Provident	\$2,834.20	—	Provident	\$1,014.00	—
	Net Base Rate	DSH		Net Base Rate	DSH ³																				
Stroger	\$2,834.20	—	Stroger	\$1,456.50	—																				
Oak Forest	\$2,834.20	—	Oak Forest	\$1,199.00	*																				
Provident	\$2,834.20	—	Provident	\$1,014.00	—																				

¹ Assumes 8% Medicaid utilization growth;

² While inpatient rates reduced significantly, many outpatient "APL" rates are raised;

³ DSH payments estimated to total \$133 million, will be paid individually to the three hospitals, but this distribution is not yet known;

Notes on Implications of Federal Approval of Disproportionate Share (DSH) Funding and New Rates
Methodology for the Cook County Health & Hospitals System

- After months of System close collaboration with the Illinois Department of Healthcare and Family Services, the approval by CMS on December 4th of Illinois' Medicaid State Plan Amendment provides for estimated (annualized) payments to CCHHS of \$133.8 million in state fiscal year 2009, and \$150.0 million in state fiscal 2010;
- Offsetting these gains are the negative effects of lower inpatient per diem payment rates due to the simultaneous implementation of a new "cost limited" Upper Payment Limit (UPL) methodology – the net effect is assumed to be about \$60-\$70 million in a "re-pricing" that will be conducted in the April or May;
- Assuming SFY09 YTD actual Medicaid utilization growth (8%), the System's net improvement in revenues from these two offsetting factors is estimated at \$70 million in SFY2009;
- The new rate structure is retroactive to July 1, 2008; Also, a likely retroactive (one-time) opportunity exists for DSH eligibility prior to July 1, 2008;
- Net per diem inpatient rates, excluding DSH, will change from a System global rate of \$2,834 per day to \$1,457 (Stroger), \$1,014 (Provident), and \$1,199 (Oak Forest);
- Certain Medicaid ambulatory services reimbursement rates, for services such as high tech diagnostics, observation stays, and outpatient surgeries will increase; For example, the least complex outpatient surgical procedure at Stroger Hospital now will be reimbursed at \$709 (net), whereas formerly the payment was \$390.
- The System and the County currently are advocating for increased DSH cap for Illinois, and for possible changes to the Medicaid Upper Payment limit for public, non-state hospitals;

Cook County Health and Hospitals System
Report of the Meeting of the Finance Committee
March 20, 2009

ATTACHMENT #6

Cook County Department of Public Health

Cook County Health & Hospitals System (formerly Cook County Bureau of Health Services)

Todd H. Stroger • President
Cook County Board of Commissioners

Warren L. Batts • Chairman
Cook County Health & Hospitals System

Jorge Ramirez • Vice Chairman
Cook County Health & Hospitals System

David R. Small, FACHE • Interim CEO
Cook County Health & Hospitals System



Health System Board Members

Dr. David A. Ansell
Commissioner Jerry Butler
David N. Carvalho
Quin R. Golden
Benn Greenspan
Sr. Sheila Lyne
Dr. Luis R. Muñoz
Heather E. O'Donnell
Andrea L. Zupp

1010 Lake Street, Suite 300
Oak Park, Illinois 60301

Telephone (708) 492-2000
TDD (708) 492-2002

Stephen A. Martin, Jr., Ph.D., M.P.H.
Chief Operating Officer

February 3, 2009

Honorable Todd H. Stroger
President
Cook County Board of Commissioners
118 N. Clark Street, Room 537
Chicago, IL 60602

Dear President Stroger:

I am respectfully submitting information for your review in relation to item #9 on the February 4, 2009 Board Agenda (figure 1.) and the status of the relocation project to the Oak Forest Hospital Campus (OFHC).

Post September 11, 2001, the needs and demands of the Cook County Department of Public Health (CCDPH) have completely changed since its inception in 1945. Technological advances, emergency preparedness needs, and the need to increase efficiency have been the reasons for CCDPH to obtain a new administrative location to better serve our constituents while realizing our future fiscal constraints. Briefly, I have highlighted the critical points of this project and the justification to continue to move forward:

Current Operational Status

1. CCDPH administrative offices are located on 2 floors in a 6 story non-County owned office complex at 1010 Lake Street in Oak Park. Also, our administrative offices are located in a municipality that operates its own state-certified health department for its residents. Thus, CCDPH provides NO services to this village.
2. CCDPH administrative offices provide NO clinical services at this location. CCDPH district offices and related offices are located strategically throughout suburban Cook County to deliver our clinical and inspection services (figure 2.).
3. CCDPH also pays a prorated share of property taxes on this property as a result of this lease. This expense would be removed with our relocation to OFHC.
4. CCDPH utilizes all communication capabilities such as conference calling, email, broadcast faxing, video conferencing to reach our clients, district staff, media, community partners, etc. Thus, CCDPH program staff rarely host visitors at 1010 Lake Street. CCDPH strives to be a *service delivery organization* that operates in the community and 125 municipalities to accomplish our mission and mandates.
5. On a daily basis, approximately 50% of our staff housed at this location do not fulfill their job responsibilities only at 1010 Lake Street. Staff may begin their day at this location but immediately depart to conduct inspections, program education, community outreach, etc. throughout suburban Cook County.
6. Due to our designated status as a first responder in a time of declared public health emergency, CCDPH incident command staff housed at 1010 Lake Street can not get to our equipment and supplies located on the Oak Forest Hospital Campus in a timely fashion. The 1010 Lake Street location is difficult to travel from when getting to major access highways in an emergency. Also, the 1010 Lake Street location does not have the storage space or the loading dock capabilities to house our vast supply inventory.

7. The 1010 Lake Street location has no back up power generation to maintain our communication and computer equipment in a time of an emergency or for daily operations when electrical service is down. Electrical service is occasionally down for unexplained reasons and has resulted in significant repair cost to CCDPH communication and computer server equipment.
8. Since 2007, several CCDPH units and other ancillary administrative operations are now operating out of OFHC Building E.
9. The infrastructure for voice and data capabilities have already been in place and operational since 2008 at OFHC Building E in anticipation of the relocation of our administrative staff to this location. Costs have been incurred by the county for this phase of the relocation project.

Site Selection Parameters

OFHC Building E was selected as the future site of our administrative offices:

1. Since county-own space in the suburbs was available and we would save on lease cost. Also, savings in this line account could be transferred to other line accounts in the CCDPH budget to deliver more direct services.
2. Since the site offers far greater and better security for our operations.
3. Since the location is near 2 major highway systems that can better reach our district offices and related offices that serve our suburban residents. The proximity to these highway systems also increases our response time in a declared emergency. Also, the location provides us with the capability to receive national and state stockpiles via air and ground in a secure fashion.
4. Since this county-owned space is near a Metra line and 2 major PACE lines. Also, OFHC offers free parking for our staff and visitors.
5. Since our emergency public health supplies were already housed at OFHC. With the staff and equipment so near each other, our response time increases immensely.
6. Since back up power generation is available on the campus for our communication and computer equipment in a time of an emergency and for daily operations.
7. Since the Cook County Emergency Management Agency (CCEMA) would be located in the same building. Due to our responsibilities in an emergency, CCDPH must staff a position in CCEMA when the county has opened its emergency operations center.

Site Selection Comparative Models

The future residence of CCDPH administrative offices is also based on the national model for public health agencies. Figure 3 is a map of the United States Department of Health and Human Services (DHHS) and its related office locations. Figure 4 is a map of the United States Centers for Disease Control and Prevention (CDC) and its related office locations. If you will notice, the central administrative offices for DHHS and CDC are both located on the east coast and not in the center of the United States. However, both agencies have strategically placed their regional offices in locations that are vital to their service delivery model.

With our myriad of new and existing challenges in suburban Cook, the administrative location of our offices at Oak Forest and related office locations offer both the best future service delivery model as well as incorporate the effective use of tax payer resources and county owned space.

Site Selection Fiscal Impact

The fiscal impact of redirecting these lease dollars to direct program services is substantial. In late 2007, CCDPH began to move several operational units and ancillary administrative operations to OFHC Building E. This project was completed in the spring of 2008 and resulted in CCDPH returning approximately 11,000 square feet of office space or 1 floor to the landlord resulting in a savings of approximately \$230,000.00 annually to the county prior to the new lease agreement. Thus, CCDPH in conjunction with the Real Estate Management Department, prepared a leased in partnership with our current landlord that included only 26,182 square feet of office space or 2 floors, a stable square foot rate of \$23.00 over the lease term, a 3 year lease term based on the timeline developed by Capital Planning, and a favorable termination clause should our OFHC renovation project be completed prior to 2011. The annual lease cost and the entire lease cost over the next 3 years for our administrative offices at this location is \$602,186.00 and \$1,806,558.00, respectively. Also, the annual lease cost represents 3.78% of the FY 2010 proposed CCDPH budget.

Reason For Current Lease

As you may recall, this lease agreement went before the Board on March 18, 2008 and met with significant concern prior to its approval. CCDPH was questioned why the lease was needed since county owned space was available in the Health System and the lease amount was considerable. I informed the Board at that time that CCDPH clearly recognized the enormous cost and agreed wholeheartedly that we could relocate and the county could realize these future savings. When I informed the Board that a relocation plan was in place for the OFHC and that this project was already underway, the lease was approved knowing that this particular cost would not reappear in 2011 if we remained on schedule. In addition, your office directed CCDPH to incorporate the CCDPH Forest Park Administrative Offices into our relocation plans at Oak Forest as well to realize additional savings and reduce the amount of excess county owned office space in the CCDPH system. For your review, I have included the post board agenda for March 18, 2008 referencing item #38 and its voting record (Figure 5).

Renovation Costs and Future Savings

For your information, Capital Planning, as of November 12, 2008, estimates that the renovation cost for the designated CCDPH space and the final relocation cost are \$5,100,000.00. Although the upfront costs are significant at this time, the future savings far outweigh the continued lease arrangement for space that is neither functional nor optimal for CCDPH in the future.

Moreover, CCDPH will spend \$1,806,558.00 over the next 3 years for its current leased space (table 1.). If CCDPH were to remain in its current lease arrangement after 2011 for the following 15 years, we will spend approximately \$9,966,554.67 based on a conservative 5% increase in the rate per square foot at each 5 year interval of a new lease. If you combine this figure with our current lease, CCDPH will spend approximately \$11.7 million dollars on this particular leased space over the next 18 years starting in 2008. Furthermore, if you subtract the renovation costs from this figure, CCDPH will save the county by relocating to Oak Forest approximately \$6.6 million dollars over a future 15 year period. This \$6.6 million dollar figure represents a dollar amount that is approximately half of our current 110 account. Therefore, as you see, the potential savings are real and the opportunity to obtain them is achievable.

Conclusion

I hope that the information included in this document is both helpful and clear. CCDPH believes from our operational experience that this project will benefit all of our residents and the agency itself. Therefore, we respectfully request that your office and the Board continue supporting the project so that we can position CCDPH in the best situation to achieve continued success.

Thank you for your attention to this matter. If you should have any questions or concerns, please do not hesitate to contact me at 708-492-2010.

Sincerely,



Stephen A. Martin, Jr., Ph.D., M.P.H.
Chief Operating Officer

CC: Board of Commissioners
Health & Hospitals System Board
Joseph M. Fratto, *Chief of Staff*, Office of the President
David R. Small, *Interim CEO*, Health & Hospitals System

SAM/af

Enclosures



Public Health
Promote. Protect.

FIGURE 1.

ITEM #9

Submitting a Proposed Resolution sponsored by
PETER N. SILVESTRI and EARLEAN COLLINS, County Commissioners

PROPOSED RESOLUTION
IN OPPOSITION TO THE RELOCATION OF THE
COOK COUNTY DEPARTMENT OF PUBLIC HEALTH
TO THE OAK FOREST HOSPITAL OF COOK COUNTY CAMPUS

WHEREAS, the Cook County Department of Public Health has been located at its current location at 1010 Lake Street in Oak Park, Illinois since 1992, having relocated from its Maybrook County Courthouse facility for the purpose of providing additional courtrooms; and

WHEREAS, the facility is centrally located in Cook County in downtown Oak Park, accessible to the CTA Green Line and the Blue Line, the METRA railroad line and the Eisenhower Expressway and numerous PACE and CTA bus lines; and

WHEREAS, the facility includes the Department's administration offices, various educational programs, public information resources, which are utilized by municipalities, public and private schools, community groups, the press and the public; and

WHEREAS, Oak Forest Hospital of Cook County is located in the far southwest section of the County and is not nearly as accessible as the Oak Park location; and

WHEREAS, the Oak Forest Hospital site requires the expenditure of public funds, which far outweigh a long term rental of space in a central location; and

WHEREAS, the people of Cook County and their municipalities and schools are better served in an accessible, central location, which has been utilized as such for the past seventeen years.

NOW, THEREFORE, BE IT RESOLVED, that the President and Board of Commissioners direct that all efforts and expenditures planned for the relocation of the Cook County Department of Public Health be terminated.

**Figure 2. Cook County Department of Public Health Locations
Offices and Clinic Locations**

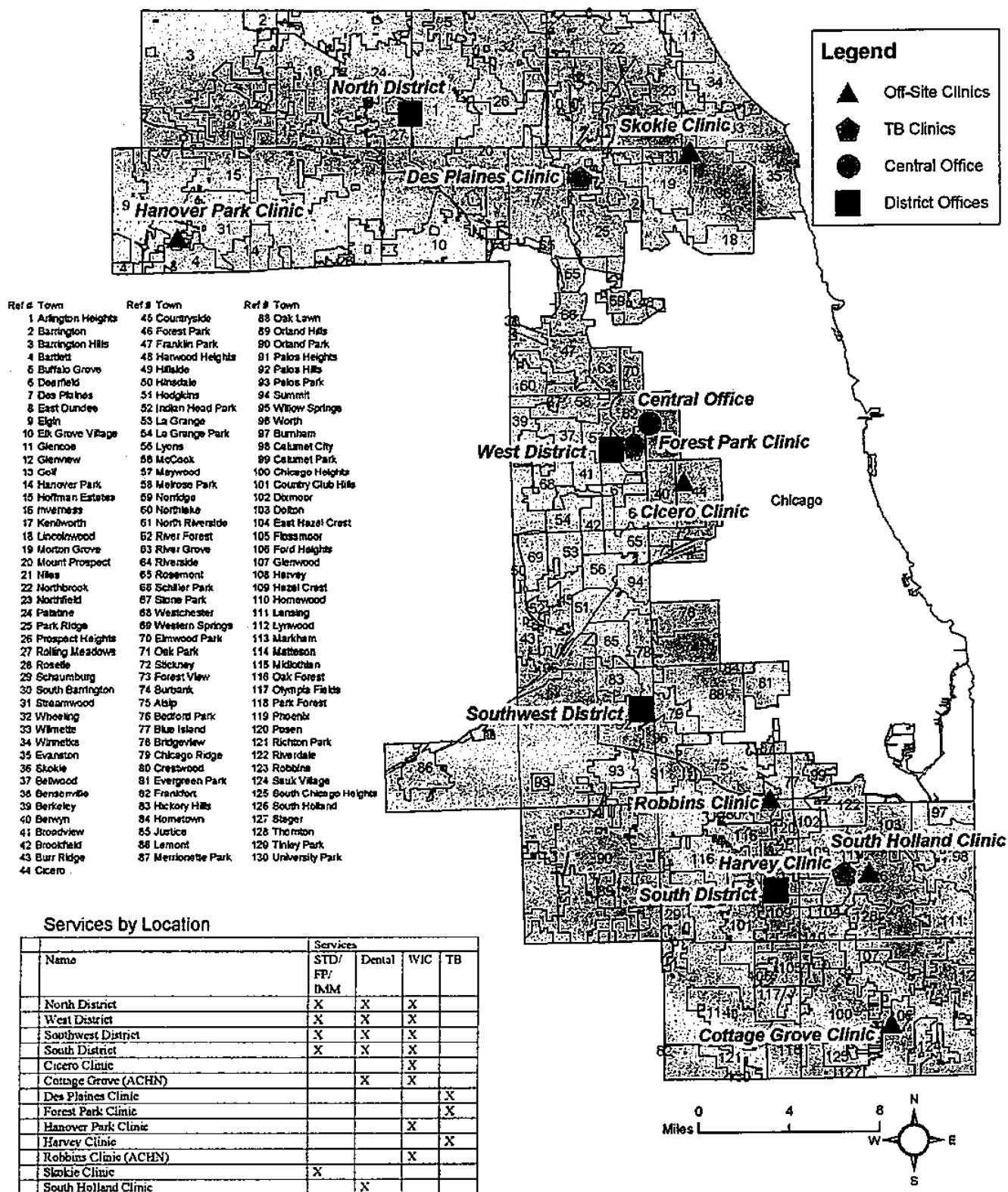


Figure 3. HHS Region Map

<http://www.hhs.gov/about/regionmap.html>

U.S. Department of Health & Human Services
HHS.gov

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HHS Region Map

[Text Version](#)

U.S. Department of
Health & Human Services

Regions

Boston
NYC
Philadelphia
Chicago
Kansas City
Denver
Hawaii
Puerto Rico
Virgin Islands

Regional telephone, fax, e-mail, and Web sites are available for each Region:

- **Region 1 - Boston**
Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont
- **Region 2 - New York**
New Jersey, New York, Puerto Rico, and the Virgin Islands
- **Region 3 - Philadelphia**
Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, and West Virginia
- **Region 4 - Atlanta**
Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee
- **Region 5 - Chicago**
Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin
- **Region 6 - Dallas**
Arkansas, Louisiana, New Mexico, Oklahoma, and Texas
- **Region 7 - Kansas City**
Iowa, Kansas, Missouri, and Nebraska
- **Region 8 - Denver**
Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming
- **Region 9 - San Francisco**
Arizona, California, Hawaii, Nevada, American Samoa, Commonwealth of the Northern Mariana Islands, Federated States of Micronesia, Guam, Marshall Islands, and Republic of Palau
- **Region 10 - Seattle**
Alaska, Idaho, Oregon, and Washington

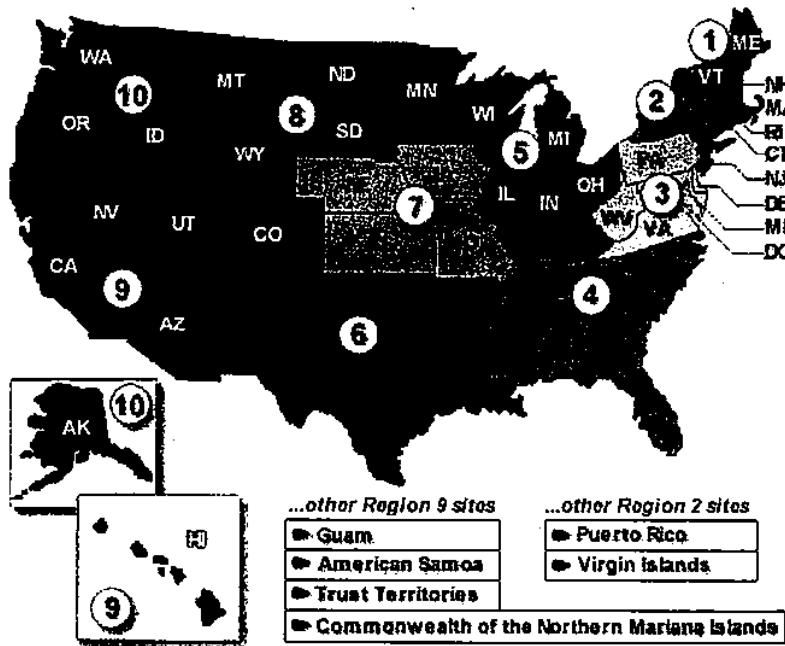
[HHS Home](#) | [Questions?](#) | [Contacting HHS](#) | [Accessibility](#) | [Privacy Policy](#) | [EOIA](#) | [Disclaimers](#) | [The White House](#) | [USA.gov](#) | [HHS Archive](#) | [Pandemic Flu](#)
 U.S. Department of Health & Human Services - 200 Independence Avenue, S.W. - Washington, D.C. 20201

Figure 4. CDC Office

http://www.atsdr.cdc.gov/DRO/dro_org.html

ATSDR Division of Regional
Agency for Toxic Substances & Disease Registry Operations

Regional Office Map



- Page last reviewed: January 1, 2009
- Page last updated: January 1, 2009
- Content source: [Agency for Toxic Substances and Disease Registry \(<http://www.atsdr.cdc.gov/FI>\)](http://www.atsdr.cdc.gov/FI)

Agency for Toxic Substances and
Disease Registry, 4770 Buford
Hwy NE, Atlanta, GA 30341
Contact CDC: 800-232-4636 / TTY: 888-232-6348



Figure 5.



POST BOARD ACTION AGENDA

Meeting of the Cook County Board of Commissioners

County Board Room, County Building

Tuesday, March 18, 2008 10:00 A.M.

ATTENDANCE

Present: President Stroger and Commissioners Butler, Claypool, Collins, Daley, Gorman, Goslin, Maldonado, Moreno, Murphy, Peraica, Quigley, Schneider, Silvestri, Sims, Steele and Suffredin (16)

Absent: Commissioner Beavers (1)

(Matters referred to Committee are available from the Secretary to the Board of Commissioners)

BUREAU OF ADMINISTRATION
REAL ESTATE MANAGEMENT DIVISION continued

CONTRACT

ITEM #37

APPROVED

Transmitting a Communication, dated February 22, 2008 from

RAYMOND MULDOON, Director, Real Estate Management Division

requesting authorization for the Purchasing Agent to enter into a contract with Grubb & Ellis, Chicago, Illinois, to serve as the County's broker for the leasing of space for the Child Support Divisions of the State's Attorney and the Clerk of the Circuit Court. These offices currently occupy space at 28 North Clark Street, under leases expiring June 30, 2009. Rental for these leases is grant funded.

Grubb & Ellis will evaluate the needs of the using departments and options for renewal or relocation, in order to determine the most advantageous solution to the space needs of these units.

This firm was selected pursuant to a Request for Qualifications and Request for Proposals, in accordance with the Cook County Code. This contract has no fiscal impact to the County, as the tenant's broker is paid by the landlord, in accordance with industry custom and practice.

Estimated Fiscal Impact: None. Contract period: April 9, 2008 through April 8, 2009.

LEASE AGREEMENTS

ITEM #38

APPROVED

COMMISSIONER PERAICA VOTED "NO".

Transmitting a Communication, dated February 13, 2008 from

RAYMOND MULDOON, Director, Real Estate Management Division

respectfully requesting approval of the seventh amendment to lease for space located at 1010 West Lake Street, Oak Park, Illinois, which is occupied by the Cook County Department of Public Health. The Cook County Board of Commissioners approved the sixth amendment to lease on December 14, 2004.

The seventh amendment effectively returns to the landlord certain portions of the existing premises on the first floor which is no longer needed and extends the term of the existing lease. The Cook County Department of Public Health will continue to utilize the office space for administrative offices. Details are:

Landlord:	Chicago Title Land Trust Co., as Trustee under Trust Agreement know as Trust No. 1067200 and Oaklake Park Associates, LP an Illinois limited partnership of the Trust ("Beneficiary")
Tenant:	County of Cook
Using Agency:	Cook County Department of Public Health
Location:	1010 Lake Street, Oak Park, Illinois 60301
Term:	5/1/2008 to 4/30/2011
Termination:	By tenant after 24 months and upon 180 days prior written notice to landlord
Space Occupied:	26,182 square feet

Base Rent:	
Monthly:	\$50,182.17
Annual:	\$602,186.00
Rate per square foot:	\$23.00

Approval is recommended.

* * * * *

Table 1.

Year	1. Estimated Lease Cost @ 1010 Lake for 3 Floors	2. Actual Lease Cost @ 1010 Lake for 2 Floors	3. Estimated Lease Cost @ 1010 Lake for 2 Floors*	4. Approximate Savings Already Achieved	5. Approximate Future Savings To Be Achieved Leasing Only 2 Floors	6. Renovation Costs
2009	\$832,186.00	\$602,186.00		\$230,000.00		
2010	\$832,186.00	\$602,186.00		\$230,000.00		\$5,100,000.00
2011	\$832,186.00	\$602,186.00		\$230,000.00		
2012			\$632,295.30			
2013			\$632,295.30			
2014			\$632,295.30			
2015			\$632,295.30			
2016			\$632,295.30			
2017			\$663,910.07			
2018			\$663,910.07			
2019			\$663,910.07			
2020			\$663,910.07			
2021			\$663,910.07			
2022			\$697,105.57			
2023			\$697,105.57			
2024			\$697,105.57			
2025			\$697,105.57			
2026			\$697,105.57			
Total	\$1,806,558.00	\$9,966,554.67	\$230,000.00	\$460,000.00	\$5,100,000.00	
Approximate Savings To Be Achieved At The End of 2011 Lease (Column #4 + Column #5)						
Total Lease Cost over 18 years (Column #2 + Column #3) \$11,773,112.67						
Future Savings w/o 18 year Lease Cost Minus Renovation Costs \$6,673,112.67						
CCDPH (895) Total FY 2010 Budget Proposal \$15,946,838.00						

Note: *Lease cost conservatively increased by 5% at each 5 year lease interval.

**CCDPH also pays a prorated share of property taxes on this property as a result of this lease.